

LONG ITCHINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 7th APRIL 2010 AT 7.30 pm IN THE COMMUNITY CENTRE, STOCKTON ROAD, LONG ITCHINGTON

Present: **Cllrs:** David Cobley (Chairman)
 Barbara Atkins (Vice-Chairman)
 Ian Briggs Christopher Hancock Don Loughman
 Adrian McNally Christopher Spencer David Williams

District & County Cllr: Robert Stevens

Parish Clerk: Sue Jack

Members of the public: 5

1. **Apologies accepted:** none.
2. **Questions from members of the public:** Mr. John Lee, of Welsh Road West, spoke about the HS2, high speed rail, proposal from the Government which would have a disastrous effect on some parts of this parish and adjoining parishes. An Action Group had been formed at a meeting in Ladbrooke and it was planned to create a larger South Warwickshire Action Group to represent all of the parishes affected. A website was being set up and the aim of the group was to question whether HS2 was needed and if so, how to minimise the effects on people affected. The Chairman asked to be kept informed of any meetings that were arranged.
3. **Declaration of interests:** none.
4. **Minutes of the meeting held on 3rd March 2010**
Councillor McNally proposed that the minutes, amended at clauses 7.1.2 and 7.3.1, having been circulated to all councillors prior to this meeting, were signed as a correct record. Councillor Hancock seconded this proposal and it was agreed.
5. **Neighbourhood Watch:** Councillor Loughman said that he thought that the Co-op could improve security at its' premises by installing a security light. It was agreed to write and suggest this and to inform the management that a new street light was to be installed on the land opposite in the near future.
The Clerk had been visited by PCSO Taylor who was hoping to reinstate the Dispersal Order which had been in place until March. She needed evidence of incidents of anti-social behaviour to back up her application but had no reported incidents since January. Councillor Atkins agreed to meet PCSO Taylor as she had recently had a meeting with a group of residents to discuss their problems with nuisance youths and believed that they had been reported to the police. Councillor Stevens said that communication between the police and the public was not good and he had discussed it with the Chief Constable. The Chairman had written a letter expressing the Council's concern about these issues and asked Councillor Stevens to raise it with the Chief Constable.
6. **Report from District/County Councillor Stevens:**
 - 6.1 **HS2:** a lot of information was coming through at present and would need to be assessed.
 - 6.2 **Cemex:** the company is holding a public exhibition at the Southam Works on 23rd/24th April to explain the plans for a quarry extension at Spiers Farm.
 - 6.3 **16 – 19 years Education:** now controlled by the Local Education Authority.
 - 6.4 **"Total Place":** idea for Police, NHS etc. to share facilities.
 - 6.5 **Church Road drain repairs:** the money for the work had now been approved by the County Council.
 - 6.6 **Dallas Burston Polo Grounds:** a new survey was to be carried out in April.
- 7 **Reports from committees:**

7.1 Planning

7.1.1 Monthly report: see attached planning report and a schedule of current applications and recent decisions.

7.1.2 Housing: a) a planning application to build twelve houses in Stockton Road was expected in May. b) Beechcroft - Councillor Spencer had met Miss Holdsworth, Orbit Housing Association, and discussed the possibility of creating a policy to allocate properties to elderly people with a local connection if a need could be proved. He suggested carrying out a survey at the Annual Parish Meeting to try and identify the extent of the need in the parish. These results could also influence the type of property developed in the future.

7.1.3 Enforcement matters: a) The Buck and Bell – extractor and b) Fox Farm, Bascote – no report available from the Enforcement Officer being absent due to illness.

7.1.4 Consultation on Core Strategy, Stratford District Council: the date for a response had been extended until 22nd April. There were no proposals affecting Long Itchington.

7.1.5 Stratford Planning Committee Meeting 7th April: no items.

7.1.6 Planning Rota:

April – Cllrs. Spencer and Williams

May – Cllrs Spencer and Atkins

7.2 Street Lighting/Highways

7.2.1 Replacement lights: new lights had been ordered for the land opposite the Co-op and PL2 Bascote.

7.2.2 Sinking Fund: Councillor Spencer said he was concerned whether the amount of money being put aside in the sinking fund for the future replacement of street lights was sufficient. It was agreed to meet Mr. Yarwood, from the County Council, to discuss the options for the future.

7.2.3 Working Party meeting 17th March: see attached notes. The next meeting was arranged for 21st April at 7.30 pm in The Harvester.

7.2.4 Pot hole register: Councillor Briggs and the Chairman had toured the parish to find pot holes and make a list. It was agreed to send it to Mr. Byrne at Highways.

7.3 Playing Fields/Open Spaces

7.3.1 LILAC: the Chairman said that a new committee was needed to develop the field. Russ Wheatley had expressed an interest and contacted former committee members with a view to reviving the project.

7.3.2 Working Party meeting: see attached notes. The next meeting was arranged for 21st April at 8pm in The Harvester.

7.3.3 Smell at Leigh Crescent: the Clerk reported that Mr. Stringer, of Dowdeswells, had said that there were problems with sorting out the pumping station. She had asked him to specify what the problems were.

7.3.4 Ball games at Short Lane play area: residents had been experiencing problems with older children kicking footballs at windows and doors. The Clerk had canvassed residents twice in the past about banning ball games but there had not been a clear majority for this action. One solution would be to change the layout of the area so that it was not attractive as a football pitch.

7.3.5 Banner on pond: a resident had complained that the Beer Festival banner had been put up on the pond a month before the event, not a week, as was the usual policy. It was agreed to ask the organisers to remove the banner until the week before it took place.

7.3.6 Bins: the bins at the Baby Barn were left in an untidy state at the edge of the road. It was agreed to ask the owner to arrange for them to be stored tidily.

A bin can be provided at Galanos if there is visual evidence that one is required. The Chairman would contact a resident to obtain that evidence.

7.3.7 Pond Island: New flotation units are required.

7.4 Emergency Planning

7.4.1 Flood pump: Councillor Hancock reported that the trolley and deck were prepared and the pump was awaited.

7.4.2 Church Road drain replacement: the County Council had approved the money for the repairs.

7.4.3 Tabards: 20 had been ordered. Sandbags at Whitehall Farm to be checked.

7.4.4 WCC Parish Emergency booklet: being circulated for comment.

7.5 Communications

7.5.1 Village Information Notice board by Two Boats: Clerk to contact British Waterways.

7.5.2 Parish Diary: it was agreed to keep the original print date in early May and include an election poster. The updated Information Sheet was to be distributed in July with details of the new Council. All Diary items to be sent to the Clerk with an indication of urgency/priority for publication.

7.5.3 Best kept village competition: it had been decided to enter the village Calendar and the LIFE tree planting project in the Community Projects section of the competition.

7.5.4 Neighbourhood clusters: a group had been formed at a meeting of residents from Green End and Leamington Road following anti-social behaviour from a group of youths. Residents were urged to report every incident and copy in Councillor Atkins and Mr. Guymer so that an accurate log could be kept. It was likely that another group could be formed at Leigh Crescent where similar problems had been occurring. The idea of the groups was to disseminate information across a whole range of topics, not just crime related matters.

7.5.5 The next Working Party meeting was on 15th April.

7.6 Community Centre:

Councillor Hancock reported that £7500 had been raised to insulate the Community Centre and the School.

The Spring Show had been a great success.

7.7 Finance

7.7.1 Monthly statement: see attached. The end of year accounts are to be approved at the May meeting.

7.7.2 Payments for approval: Councillor Hancock proposed that the accounts were approved and Councillor Williams seconded the proposal. All agreed.

8. Reports from meetings attended:

8.1 Residents Meeting 18th March: see 7.5.4 above.

8.2 Prospective councillors Coffee Morning 20th March: the Chairman reported that the morning had been well attended and there were 13 potential candidates for the Parish Council election.

8.3 WALC Annual Training Day: Councillor Atkins reported on an interesting and useful day and her report was circulated with other correspondence.

9. Future meetings

9.1 Annual Parish Meeting Saturday 24th April at 10am in the Community Centre

9.2 Community Centre Management Committee Meetings - Monday 19th April at 10am and Monday 7th June at 10am

10. Correspondence in/to be circulated

10.1 Pension fund info – Warks. County Council

10.2 Warwick DC Town Centre Plan information

10.3 Local Council Review

10.4 Citizens Advice Bureau - donation request

10.5 Thank you for Annual Dinner - Mrs. Allen

11. Other Items

- 11.1 Parish Plan:** the Chairman reported that the plans had been delivered to every household in the parish. There had been a problem with the collation of some of the copies, 98 had been faulty, and these had been returned to the printer.
- 11.2 Website:** Linda Clark was to have a stand at the Annual Parish meeting to promote the website.
- 11.3 Clerk's Performance Targets:** Councillor Spencer reported that targets had been agreed.
- 11.4 Parish Council Election 27th May 2010:** a poster with photos of candidates is to be delivered with the Parish Diary. It was agreed to compile a councillors' welcome pack with information on what is expected at the 2nd June PC meeting.
- 11.5 Parish Council grants:** applications required by September. It was agreed to advertise for applicants in the May edition of the Parish Diary and to ask for feedback on how the grant was spent.
- 11.6 WALC Standing Orders & Financial Regs Update:** Clerk to circulate for future adoption.
- 11.7 2010 Electoral Roll:** the Clerk had copies for distribution to councillors after the election.

12. Date of meetings all at 7.30 pm in the Community Centre, Stockton Road.

5 th May 2010	2 nd June 2010(AGM)	7 th July 2010
1 st September 2010	6 th October 2010	3 rd November 2010
1 st December 2010		

The Chairman declared the meeting closed at 10.25 p.m.

Signed...D. Cobley..... **Date...**5th May 2010.....

LIPC PLANNING REPORT March 2010

Sub-committee: Cllrs McNally, Briggs and Spencer

10/00398/FUL The Grange Barn, Marton Road, Long Itchington – Mr. D. Sherwood

Erection of oak framed 2 bay garden barn and log store in NE corner of rear garden

The size of the barn suggests it could be used as a garage, especially as there is access on to the Marton Road. No objection.

10/00400/LBC The Grange Barn, Marton Road, Long Itchington – Mr. D. Sherwood

Erection of oak framed 2 bay garden barn and log store in NE corner of rear garden

The size of the barn suggests it could be used as a garage, especially as there is access on to the Marton Road. No objection.

10/00360/AGNOT Snowford Lodge Farm, Snowford Hill, Long Itchington – Miss M. Moreton

Proposed extension of existing barn for grain storage purposes

No objection.

Agreed at Working Party meeting 17th March 2010

10/00533/LBC Stoneythorpe Hall, Leamington Road, Southam - Mr. R. Harrison

Erection of conservatory

No objection

Agreed at Parish Council meeting 7th April 2010

Highways Working Party meeting 17th March 2010 – notes

Present: Cllrs. Spencer, Briggs, Loughman and McNally and the Clerk

1. New Highways signs:

Height restriction signs needed for bridge at Snowford Hill near pond and weight limit on river bridge, Leamington Road and at the Fosse end of the road – requested from WCC. Informed that there is a backlog of requests and will be looked at as soon as possible.

2. New name signs:

“The Green” - the Clerk has requested a sign for the green by the notice board in Church Road.

3. Bus shelter at Short Lane – WCC will pay once installed. No objection from residents. Clerk has ordered and informed WCC. (distance between bus stop and drain cover to be measured.)

4. Grit bins - list provided to WCC – not yet filled? Clerk to check.

5. Smell at Leigh Crescent - Mr. Stringer of Dowdeswells is talking to a new contractor.

6. Idea of a pedestrian crossing by Buck and Bell – a request has been put to Highways. The verge and road opposite the pub are low priority according to Mr. Byrne.

7. Beechcroft – Cllr. Spencer had met Ms. Holdsworth of Orbit, Heart of England about a) the ownership of the road – Orbit do not own it. Clerk to ask WCC if they own it. b) Garden/verge along the front of the wall – Orbit do not own it but are willing to plant it up and hand over to LIPC for future maintenance. c) Tenancy criteria – there are no restrictions at present but Orbit and Stratford DC can create rules if there is a local need. It was agreed to use the Annual Parish Meeting and the Parish Diary to ask if there was a demand for local people to be allocated bungalows in Beechcroft.

Streetlights

1. New street lights – PL2 at Bascote and the light opposite the Co-op needed to be replaced – it was agreed to order the Thorn Riga light for both sites. Clerk has ordered. WCC willing to meet LIPC to discuss options for future.

2. PL5 Galanos – resident has requested a shield to prevent light shining in his house – now adopted.

3. Faulty lights – 45/47 Model Village and 14 Leigh Crescent – reported.

4. E.ON – survey completed but no information on condition of lights, other than that no lights obviously needed replacing at present. Order of replacement to be prioritised – possibly a street or area at a time? Copy of survey to be obtained and forwarded to Mr. Brown.

Open Spaces Working Party meeting 17th March 2010 – notes

Present: Cllrs. Williams, Briggs and McNally and the Clerk

Apologies: Mr. Purser and Mr. Round

1. Gang mowing – it was agreed to accept the tender from Mr. Mann - playing field x22 cuts at £36 per mow, new field x7 cuts at £51 per mow. Clerk has contacted Mr. Mann.

2. Pond seat – it was agreed to place the seat in front of the Marsh House. Clerk has contacted Wendy Hawke about the location.

3. Use of playing field – it was agreed that all users should complete a booking form. Clerk has obtained a form from Mr. Cadden for Easter football coaching.

4. Pond overflow – PC is responsible for repairs. Mr. Byrne has been asked if a connection can be made to the main.

5. Tollgate Cottage – Ian Field – trees are hanging over garden/fence being damaged. MAC to remove.

6. Practice goal - for playing field needs to be installed. MAC/DW to try and install.

7. SM3 area around kissing gate - gets very muddy when wet - needs hardcore/chippings laying. Agreed to leave until March. WCC will inspect.

8. Christmas Tree lights - replacements agreed. Order has been delayed until September when the transformers will be available.

Information/updates on existing jobs

1. Marton Road - Sign "Gate this way". T & J to put up.

2. Footpaths

SM2 spur to Leamington Road – roots breaking up surface - WCC has said that some filling has been done but resurfacing is not a priority at present.

3. Play area repairs to be left till March unless dangerous

Leigh Crescent

Safety surface under swings needs repair

SDC asked to replace fence.

EA informed of smell

Springer to be replaced - T & J to be asked (DW has springer) *Allan key needed – star shaped with a centre hole – Mick Pails has it.*

Short Lane Play area

Replacement of "springers" - Grant approved. *Clerk to order.*

Fence around green needs inspecting - T & J

Re-design green area? – Clerk to contact garden designer.

Green End

Doors for Pavilion - Mr. Dawson has quoted £880 for 2 doors & frames with locks,

Mr. Ward has quoted £645, Mr. Smith £650. Mr. Ward's quote was accepted. Clerk has told him.

Slide to be checked/wood needed – *SJ to contact supplier.*

Mole problems - Mr. Jukes has done most of area. New field – it was agreed to leave this for now.

Toilet Block ceiling – T & J are to repair.

6. Bins

New bin for Galanos – price - £43.53. SDC will empty it if a need can be proved.

Bin at Blue Lias lay-by has been stolen £43.53

Bin at Chaters Orchard/SM2 needs replacing £43.53

Bin opposite Co-op – only base left £128.36

Bin at Leigh Cres. Play area – top missing £128.36

Bin opposite hairdressers – top missing £128.36

All 5 bins have been ordered with lockable tops.

7. Trees –

7.1 LIFE project – Mr. Purser has agreed to update the tree schedule before May.

7.2 Tree Survey – it was agreed to accept Mr. Shearsby's quote.

(Mousleys - £450 for 25 items + mileage to site, Mr. Shearsby - £280 + 3 year plan of action)

7.3 Trees at New field – need clearing between them. T & J to trim.