

## LONG ITCHINGTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON WEDNESDAY 6<sup>TH</sup> JULY 2011 AT 7 pm IN THE COMMUNITY CENTRE, STOCKTON ROAD, LONG ITCHINGTON

**Present:** David Cobley (Chairman) Christopher Spencer (Vice-Chairman)  
Barbara Atkins Ian Briggs Wendy Charles  
Frances Heales Richard Jackson

**District Cllr:** Christopher Spencer

**County Cllr:** Robert Stevens

**Parish Clerk:** Sue Jack

**Members of the public:** 10

1. **Apologies accepted:** Cllr. McNally (holiday) and Cllr. Wheatley (work).
- 2.1 **Community Forums – Amanda Wilson-Patterson, Localities and Communities Officer, Warwickshire County Council (based at Stratford District Council).**

Amanda gave a brief history of the setting up of the forums in 2008, 13 across the county. They gave members of the public an opportunity to raise issues of concern with officers from the police, the local authorities, the health services and other organisations. In 2010 a newsletter called “Behind the Scenes” was created to report on meetings in a more accessible format. The forum was an advisory group only but prioritised issues raised and tried to get action where possible on topics such as speeding, drugs/alcohol problems, anti-social behaviour etc. The next meeting was on 29<sup>th</sup> September and it was hoped to improve the feedback to the public in future to encourage participation. The Chairman thanked Amanda for her informative talk and confirmed that members of the Council would be attending the September meeting.
- 2.2 **Lilac Cottage, Bascote** – residents had signed a petition asking the Parish Council to support their objection to the retrospective application and wanted a meeting to discuss the issues involved. They had obtained professional advice that there were sufficient grounds to refuse the application and wanted the District Council to do this and take enforcement action. The possibility of a public meeting to increase support was discussed. Councillor Spencer said that although he, Councillor Stevens and the Parish Council all supported the residents the decision had to be made on material considerations by the District Council.

Mr. Stilwell was concerned that the District Council had accepted the new plans even though they were still inaccurate. He commented that the Parish Council had not yet responded to the latest application and it was agreed that this would be done. It was agreed that an accurate set of plans should be provided by the developer before a decision could be made.
3. **Declaration of interests:** none.
4. **Minutes of the meeting held on 1<sup>st</sup> June 2011**

Councillor Heales proposed that the minutes, having been circulated to all councillors prior to this meeting, were signed as a correct record. Councillor Briggs seconded this proposal and it was agreed.
5. **Neighbourhood Watch:** Councillor Charles reported that Mr. Charles was still not getting any messages from the Neighbourhood Watch service.
- 6.1 **Report from County Councillor Stevens:**
  - 6.1.1 **Bascote Heath speed reduction scheme** – an amended plan had been agreed.
  - 6.1.2 **Libraries** – a decision on 15 had been deferred. Opening hours at Southam would probably be reduced.
  - 6.1.3 **Schools** – over 50% had opted to convert to Academies.
  - 6.1.4 **Sale of premises** – 500 properties were to be sold off.

- 6.1.5 **HS2** – the consultation period ends 29<sup>th</sup> July with a decision in December.
- 6.1.6 **Police** – a Collaboration Agreement had been made between West Midlands and Mercia Police which might affect the siting of the forensics section at Southam.
- 6.1.7 **Andy Duckham**, Fire officer, Southam had been awarded an MBE.
- 6.1.8 **Stockton Recycling Centre** – the current contract expires in November but the site has been offered to CAVA with the addition of a shop to sell recycled goods.
- 6.1.9 **Area grants** – the Community Development Fund has some funding – details on the WCC website. Development of a parking area by the Police House in Green End might be one project village project which might benefit. The Clerk and the Highways working party to investigate further.

## 6.2 **Report from District Councillor Spencer:**

- 6.2.1 **HS2** – a meeting was to be held with councillors of affected wards to help formulate the District Council's response.
- 6.2.2 **Sale of land** – the District Council was offering parcels of land to Parish Councils. The Clerk was asked to check on the status of the Leigh Crescent play area.
- 6.2.3 **Audit/Regulatory Meeting** – the time period for responding to planning applications was now to be 21 calendar days or 15 working days, whichever was the longest.
- 6.2.4 **Local Government Conference** – Eric Pickles said that local councils should retain the business rates that they collect, which could be advantageous for Stratford.

## 7 **Reports from committees:**

- 7.1 **Community Centre:** Councillor Atkins reported that the Autumn Show was due to take place on 10<sup>th</sup> September and raffle tickets would be sold throughout the village beforehand. The Health and safety policy was being updated and a fire risk assessment was to be carried out.

- 7.2 **Communications:** Councillor Atkins reported that the website had been revamped and a new volunteer, Ann Fessi, had joined the group and had useful skills and knowledge in this area.

- 7.3 **Emergency Planning:** the District Council had provided feedback on the "Watermark" exercise. It was agreed to test the Council's telephone cascade in September.

## 7.4 **Finance**

- 7.4.1 **Monthly statement:** see attached.
- 7.4.2 **Payments for approval:** Councillor Atkins proposed that the accounts were approved and Councillor Spencer seconded the proposal. All agreed.

## 7.5 **Street Lighting/Highways**

- 7.5.1 **Faulty lights to be reported:** none.
- 7.5.2 **EON Charges:** Clerk to claim a reimbursement from the County Council.
- 7.5.3 **Highways Working Party Meeting 13<sup>th</sup> June 2011:** notes attached.
- 7.5.4 **HS2:** objection to be agreed and returned by 29<sup>th</sup> July. It was agreed not to make any further donation to the action group.
- 7.5.5 **Speed limits in parish:** Ufton Parish had been using a speed gun. It was agreed to find out more about it.

## 7.6 **Playing Fields/Open Spaces**

- 7.6.1 **LILAC Project:** the results of the newt survey was awaited.
- 7.6.2 **Open Spaces Working Party Meeting 13<sup>th</sup> June 2011:** notes attached.
- 7.6.3 **Football pitch hire 2011/12 season:** it was agreed to charge £400 for seniors and £200 for juniors.
- 7.6.4 **Village Maintenance:** Clerk to obtain details of Mr. Barker's insurance preparatory to drafting an agreement with him.
- 7.6.5 **Security of Green End Fields:** the Clerk was obtaining quotes for the work.
- 7.6.6 **Camping at playing field:** Clerk to clarify legal position with the police.
- 7.6.7 **Footpaths:** The Chairman offered to help Russell Fowler with contacting volunteers.

**7.6.8 New Signs:** Some signs have been removed in play and recreation areas. New ones may be needed banning dogs, motor-bikes etc.

**7.7 Planning**

**7.7.1 Monthly report** – see attached.

**7.7.2 Cemex:** Liaison meeting Tuesday 26<sup>th</sup> July.

**7.7.3 Housing:** the planning application for Stockton Road was due to be submitted today.

**7.7.4 Enforcement matters:** Millside, Southam Road – a notice had been served by the Enforcement Officer. Clerk to obtain a copy.

**7.7.5 Stratford Planning Meeting 13<sup>th</sup> July:** no items.

**7.7.6 Planning Rota: July** – Cllrs. Charles and Wheatley **August** – Cllrs. Heales and Wheatley

**8. Meetings attended/forthcoming meetings**

**8.1 16<sup>th</sup> July Councillors Induction Day**

**8.2 WALC Liaison meeting 3<sup>rd</sup> October** - libraries/parish clustering

**8.3 VASA lunch 20<sup>th</sup> July** at The Graham Adams Centre, Southam

**9. Correspondence for circulation** – in envelope.

**10. Other Items**

**10.1 Parish survey:** action plan to be drawn up. The Chairman to discuss with Mr. Atkins.

**10.2 Beer Festival:** meeting with landlords to be arranged.

**10.3 Diary Items:** Lilac Cottage, Police/Library, HS2 Websites etc, SCAN, etc.

**10.4 August Accounts Payable:** Meeting to be confirmed.

**10.5 Solar Panels:** A new local scheme has been announced. Details from L.I.F.E.

**11. Date of meetings all at 7.30 pm in the Community Centre, Stockton Road.**

7th September 2011

5th October 2011

2nd November 2011

7th December 2011

The Chairman declared the meeting closed at 10.20 p.m.

**Signed**..... **Date**.....

**LONG ITCHINGTON PARISH COUNCIL**  
**JULY PAYMENTS LIST : Cheques 3087 to 3105**

<b>Cheq</b>	<b>Cde</b>	<b>Name</b>		
3087	26	L.I. Cricket Club	Audit Fee	55.00
3088	26	Southam Cricket Club	Audit Fee	55.00
3089	26	Take a Break	Audit Fee	40.00
3090	34	Mr. R. Barker	Village Maintenance	175.92
3091	51	Glasdon UK Ltd	Rubbish Bins	296.12
3092	37	MFM Services	Grass Cutting	163.00
3093	54	K Graphics	Signs	38.40
3094	41	E.ON UK	Street Lighting maintenance	647.52
3095	53	Kvles Ltd	Community Centre Fund Raising	75.60
3096	50	Warks. Solihull & Birmingham	Training	100.00
3097	53	Mrs. L. Clark	Stationery	15.00
3098	40	Public Works Loan Account	Plaving Field Loan	2,758.23
3098	39	Public Works Loan Account	Plaving Field Loan	426.45
		Subtotal Cheque 3098		<b>3,184.68</b>
3099	51	Mrs J Brown	Toilet cleaning	100.00
3100	22	Mrs F Sheasby	CC Keyholder	385.42
3101	34	Mr M Pails	Football Pitch maintenance	25.00
3102	24	WCC Super. Fund	Clerk's Pension	489.00
3103	23	Inland Revenue	Tax & NI	153.92
3104	20	Sue Jack	Clerk's Salary	882.29
3104	30	Sue Jack	Broadband subs	14.99
		Subtotal Cheque 3104		<b>897.28</b>
3105	36	E.ON UK	Gas & Electricity	42.85
<b>TOTAL</b>				<b>6,939.71</b>

## Highways Working Party meeting 13<sup>th</sup> June 2011 – notes

**Present:** Cllrs. Briggs, Heales, Jackson, McNally and the Clerk

### Parish Survey priorities

- 1. Speeding – Leamington Road, Church Road, Stockton Road and Bascote Heath** – meeting 3<sup>rd</sup> June re Bascote Heath.
- 2. Car parking throughout village**

### Existing issues

- 1. Pot hole survey has been updated** – Cllrs. Briggs said it needed updating regularly. Some work had been done at Stonebridge Lane but it was now worse than before. Clerk to report to Mr. Byrne.
- 2. The verge and road opposite the pub** - low priority according to Mr. Byrne. Possibly remove tree to create a lay-by? Mrs. Whitehead has no objection. Clerk to contact Mr. Burrows, WCC, in April to develop a priced project.
- 3. HS2** - consultation documents have been received. SAAG can help with a response. Roadshows were held in Southam on 3<sup>rd</sup>/4<sup>th</sup> June.
- 4. The Square/Church Rd junction** – Clerk to write to Mr. Manley to ask him not to park his large vehicle at the junction.
- 5. Horsebox, 32 Stockton Road** – Clerk to write and ask owner to remove.

### Already reported:

- 1. Gulleys** – Wulfstan Drive and triangle by Buck and Bell – drains sinking – reported to Mr. Byrne.
- 2. “Gate” sign, Stonebridge Lane** was missing – reported to Mr. Byrne.
- 3. New Highways signs:**  
Height restriction signs needed for bridge at Snowford Hill near pond and weight limit on river bridge, Leamington Road and at the Fosse end of the road – requested from WCC. Informed that there is no budget for signs this year but will check if this job is outstanding from last year.
- 4. New name signs:**  
“The Green” - the Clerk had requested a sign for the green by the notice board in Church Road. Clerk to chase.
- 5. The “Stratford District” sign** is off its posts on A423 – reported to SDC.

### Streetlights

- 1. Meeting with WCC** - WCC have inspected and have taken over the newer lights at Russell Close, Galanos, Leather Street and Shepherd Close. WCC have agreed to take over the lights at Odingsel Drive and Sabin Close, and not paint them, if two extra lights are installed. Quote to be obtained. WCC discussing switching lights off between 12 and 5am – is it possible for them to switch off ours?
- 2. Leamington Rd** – E.ON have said light needs replacing. WCC have specified the type of light. The land may be Highways, the adoption plan needs to be checked.
- 3. A423 Marton Road** – street light leaning – WCC have cut off top part of column but are to be asked to remove the stump and make good.

## **Open Spaces Working Party meeting 13<sup>th</sup> June 2011 – notes**

**Present:** Cllrs. Briggs, Heales, Jackson, McNally and Wheatley and the Clerk

**Apologies:** Mr. Purser

**1. LILAC** – the next meeting was on 6<sup>th</sup> June. A newt survey had been done and newts found. The report on what action needs to be taken was awaited. 4-5 groups were looking into different aspects of the project with a view to bringing a plan to the parish Council and the village by September 2011.

**2. Village Maintenance** – Mr. Ward has been asked to install a bin by the pond (DC) and a new metal bin by the skateboard ramp. The cover for the bin by the bus shelter had also disappeared. The Clerk and Mr. Fincham had met Mr. Barker at Green End to look at issues raised by the recent Annual Inspection (Mr. Barker is away from 17/6 to 4/7).

Skateboard Ramp needs repair. It is used more by BMX riders than skateboarders but the design is not ideal for this use. Chris Fennel, SDC, has been asked for advice. A temporary repair may be possible.

**3. Pitch hire for 2011/12 season** – current teams have expressed an interest in continuing to hire the facilities – Clerk to confirm. It was agreed to find out the going rate for hire charges.

**4. Noticeboard for Leigh Crescent** – request from residents. Clerk/Cllr. Atkins to investigate the possibility of a grant to pay for the board.

**5. Bus shelter** - guttering needs repair – Mr. Barker has agreed to repair.

**6. Memorial seats** – it was agreed to place the seat in front of the Marsh House. Clerk has contacted Wendy Hawke about the location. Site meeting required to finalise position.

**7. Beechcroft verge** – Orbit do not own it but are willing to plant it up and hand over to LIPC for future maintenance. Mr. Purser has suggested Cotoneaster horizontalis. Possibly use volunteers to clear area.

**8. “No parking” signs for Green x2** – Mr. Barker to put up.

**9. Marton Road** – Sign “Gate this way”. Clerk to check.

**10. Footpaths** – Footpath along side of cemetery needs strimming – Mr. Barker has been asked to do it.

**11. Bin emptying** – Clerk has reported bins at Stonebridge Lane/SM2/allotments

**12. Rats at pond** – Clerk to contact SDC.

**13. Security at playing field** – Mr. Barker to get a quote for a new 5-bar field gate and kissing gate. Cllr. Wheatley to provide a quote also.

**14. Tea on the Green** – consent was agreed for the Brownies to use the green on 25<sup>th</sup> June.

## **15. Trees**

**15.1 Trees at New field** – need clearing between them. Mr. Barker to do.

**15.2 Model Village** – a complaint has been received about the state of the pavement and tree roots which are breaking it up. Tree to be inspected.

**15.3 Tree Warden meeting in village on Saturday 16<sup>th</sup> July** – Cllrs. McNally and Wheatley to attend. A projector is needed – Mr. Purser to contact Chris Hancock.

## **PLANNING REPORT June 2011**

### **11/00064/FUL Miss G. Paige, Lilac Cottage, Bascote**

Awaiting decision about County Council land. As-built plans have now been submitted.

### **11/00917/FUL Mr. & Mrs. Rivers-Fletcher, Brindle House, Stonebridge Lane, Long Itchington**

Two storey extn. to rear of house and garage.

No objection – Cllrs. Briggs & Jackson 23/5/11

### **11/00807/FUL Mr. Manley, The Old School House, The Square, Long Itchington**

Change of use of vacant single storey buildings from Therapy Clinic to ancillary residential accommodation.

No objection – Parish Council meeting 1<sup>st</sup> June.

### **11/00516/FUL Mr. D. Wood, 5 Leather Street, Long Itchington**

Insertion of three roof lights.

### **11/01321/FUL Mrs. A. Briscoe, 1 Model Village, Long Itchington**

Proposed erection of 2-storey side extn. and single storey extn. to rear. Porch to front.

### **11/01481/FUL Mr. P. Guest, The Green, Church Road, Long Itchington**

Proposed demolition of east rear conservatory and erection of new orangery on enlarged footprint.

Introduce new glazed gable to east side elevation.