

## LONG ITCHINGTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON WEDNESDAY 5<sup>th</sup> OCTOBER 2011 AT 7.30 pm IN THE COMMUNITY CENTRE, STOCKTON ROAD, LONG ITCHINGTON

**Present:** David Cobley (Chairman)  
Ian Briggs Wendy Charles Linda Clark Adrian McNally

**District Cllr:** Christopher Spencer

**County Cllr:** Robert Stevens

**Parish Clerk:** Sue Jack

**Members of the public:** 2

1. **Apologies accepted:** Councillors Atkins (work), Heales (unwell), Jackson (work) and Wheatley (holiday).
2. **Questions from members of the public:**
  - 2.1 Mr. Stilwell had met Councillors Briggs and Spencer on site to look at the position of the proposed ramp. Councillor Spencer had also heard from Highways that only the visible tarmac was being treated as highway, not the adjoining verge, and the ownership of the whole road was in question, according to their barrister, making it too weak a case to take to court.  
The Fire Service was due to inspect by 3<sup>rd</sup> October but no report had been received yet. The application had been due to go to committee on 26<sup>th</sup> October but new "as built" plans of the whole building had been requested by the District Council. The developer had not submitted new plans but was carrying on with the building work. It was agreed that the District Council should be insisting on new plans before a committee date was arranged or carrying out its' own survey and charging the developer.  
Councillor Stevens said that the committee would not make a decision because of lack of accurate detail and would defer it or agree to make a site visit.  
Councillor Spencer agreed to contact Mr. Weeks about these concerns.
  - 2.2 Christopher Hancock spoke to the Council about the review of the lease and trust deed relating to the Community Centre, which had been created in 1979. It was now out of date with current practice and the Management Committee had been discussing making changes with the School Governors. Copies of the proposed changes were distributed to all councillors and a meeting was to be held to obtain Council approval at 7pm on 26<sup>th</sup> October, before the Management Committee meeting.
3. a **Election of Vice-Chairman:** Councillor Briggs was nominated, accepted the position and it was agreed.
3. b **Declaration of interests:** none.
4. **Minutes of the meeting held on 7<sup>th</sup> September 2011:** Councillor McNally proposed that the minutes, having been circulated to all councillors prior to this meeting, were signed as a correct record. Councillor Briggs seconded this proposal and it was agreed.
5. **Police/Neighbourhood Watch:** the Police would be holding a surgery at 1pm on Thursday 13<sup>th</sup> October at the Co-op, Church Road. Councillor Stevens mentioned that the police had attended some parish council meetings in the area.
6. 1 **Report from County Councillor Stevens:**
  - a) Schools – most secondary schools in the County were moving towards becoming Academies. Primary schools may possibly federate.
  - b) Library consultation – a decision had been made to close 5 libraries, with 11 others to be run by communities. Southam library was to reduce its' hours.
  - c) The Youth Club in Southam was to be run by the Graham Adams Centre.
  - d) Fire Services – Warwickshire was possibly to be merged with Northamptonshire.

## **6.2 Report from District Councillor Spencer:**

- a) Lilac Cottage, Bascote - only the retrospective application would be considered by the planning committee, particularly the addition of the dormers, the size of the gap between the properties and whether the ramp was being built on highways land. It was unlikely that the house would be demolished but possible that the dormers would have to be removed.
- b) Bus service – a contribution from the Parish Council to the Community Links Service had been suggested. The Clerk had requested information about the number of local residents using the service before a decision was made.
- c) Review of polling stations in the district – no change for Long Itchington. The District Council had emphasised that it did not wish to close schools to use them as polling stations unless there was no alternative.
- d) Boundaries Commission – was looking at parliamentary boundaries and it was possible that Long Itchington would become part of a Rugby constituency.

## **7 Reports from committees:**

**7.1 Community Centre:** no report.

**7.2 Communications:** no report

**7.3 Emergency Planning:** the Environment Agency will be writing to Mr. O'Brien about the building materials deposited near the overflow pipe which goes under the Bascote Road. The Clerk is to organise a telephone cascade exercise.

### **7.4 Finance**

**7.4.1 Monthly statement:** see attached. Spending is in line with the budget.

**7.4.2 Payments for approval:** Councillor McNally proposed that the accounts were approved and Councillor Briggs seconded the proposal. All agreed.

**7.4.3 Annual Audit 2010/2011:** an unqualified audit opinion had been given by the external auditor.

### **7.5 Street Lighting/Highways**

**7.5.1 Faulty Lights:** none.

**7.5.2 EON Charges:** the Clerk had written to EON.

**7.5.3 Highways Working Party Meeting 19<sup>th</sup> July 2011:** see notes attached.

**7.5.4 Speedaware scheme:** a team of volunteers was needed to run this scheme. Clerk to contact Ufton Parish Council to discuss their scheme.

**7.5.5 Horsebox, Stockton Road:** vandals had been banging the doors. Clerk to contact the police again.

### **7.6 Playing Fields/Open Spaces**

**7.6.1 LILAC Project:** at the AGM on 26<sup>th</sup> September there was opposition to i) the suggestion that a strip of land could be sold to adjoining residents to raise money for the development of the playing fields and 2) the idea of moving the football pitch.

**7.6.2 Open Spaces Working Party Meeting 19<sup>th</sup> September 2011:** see notes attached.

**7.6.3 Footpaths:** the Chairman agreed to speak to Mr. Fowler.

**7.6.4 Leigh Crescent Play Area Ownership:** Clerk to contact Stratford District Council.

**7.6.5 Village Maintenance:** no new items.

**7.6.6 Trees:** i) it was agreed to pay £80 for the work required to the tree on the verge adjoining the Church. ii) effect on trees at Model Village of footway reconstruction – Clerk to speak to Mr. Purser and Mr. Byrne.

### **7.7 Planning**

**7.7.1 Monthly report** – see attached.

**7.7.2 Cemex:** the next Liaison Meeting was on 25<sup>th</sup> October. The state of the road through the village, caused by dust being deposited from lorries, was making local people very angry. A road sweeper was in action every day but the dust had spread to verges and road signs.

**7.7.3 Housing:** the Primary School governors had objected to the application on the grounds of concern about road safety and had requested a road crossing.

**7.7.4 Enforcement matters:** no items.

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- 7.7.5 **Stratford Planning Meeting 5<sup>th</sup> October:** no items.
  - 7.7.6 **New Planning Framework:** Councillor Briggs agreed to respond to the consultation by 17<sup>th</sup> October.
  - 7.7.7 **Planning Training:** it was agreed to attend the free training organised by CPRE.
  - 7.7.8 **Planning Rota:** October – Cllrs. Charles and Wheatley, November – Cllrs. Atkins and Clark
- 8. Meetings attended/forthcoming meetings**
- 8.1 **Community Forum 21st September at Southam Primary School**
  - 8.2 **Cross of Nails Pilgrimage:** an Invitation had been received to attend a school assembly to mark the 200<sup>th</sup> anniversary of the National Society for Church Schools – Tuesday 11<sup>th</sup> October 1.30pm.
  - 8.6 **Evening with Jeremy Wright M.P:** Green Man, Friday 14<sup>th</sup> October 7.30pm.
  - 8.7 **WALC Chairmanship Briefing Days -** 4<sup>th</sup> November 2011 and 3<sup>rd</sup> December 2011.
  - 8.8 **Community Centre Management Committee** meeting 26<sup>th</sup> October 2011.
- 9. Correspondence for circulation –** circulated to councillors.
- 9.1 WALC Newsletter
  - 9.2 CPRE Planning Course information
- 10. Other Items**
- 10.1 **Parish survey:** action plan to be drawn up.
  - 10.2 **Open Public Services White Paper:** Councillor Briggs agreed to forward a response to the Cabinet Office.
  - 10.3 **Diary Items:** police surgeries, LILAC update and Housing.
  - 10.4 **Parish Broadband:** no report.
- 11. Any other business – for information only**
- 11.1 Queen’s Jubilee celebrations – Monday 4<sup>th</sup> June 2012 – need to start planning.
  - 11.2 Community Links Transport Scheme – the Parish Council has been asked if it is willing to contribute to the running costs of this scheme. The Clerk was to find out how many users lived in Long Itchington and what level of contribution was expected.
  - 11.3 An extension to the Community Centre intruder alarm, to include the Parish Council office, was to be fitted at a cost of £223.
  - 11.4 Complaints had been received about loud music played at The Cuttle.
  - 11.5 The village hall car park was being used to sell cars which were not taxed (insured?). It was agreed to inform the police.
- 12. Date of meetings all at 7.30 pm in the Community Centre, Stockton Road.**  
2<sup>nd</sup> November 2011                      7<sup>th</sup> December 2011

The Chairman declared the meeting closed at 10.07 p.m.

Signed..... Date.....

**LONG ITCHINGTON PARISH COUNCIL**  
**PAYMENTS LIST : Cheques 3132 to 3152**

**Cheque**

3132	36	E.ON UK	Gas & Electricity	43.29
3133	28	Southam Office Supplies	Stationery	23.79
3134	26	Clement Keys	Audit Fee	480.00
3135	41	E.ON UK	Street Lighting maintenance	647.52
3136	37	MFM Services	Grass Cutting	126.00
3137	41	E.ON UK	Street Lighting Repair	37.80
3138	34	Mr. S. Beck	Repairs & Maintenance	384.00
3139	53	Mrs. L. Clark	Stationery	15.00
3140	24	WCC Super. Fund	Clerk's Pension	489.00
3141	22	Mrs F Sheasby	Keyholder CC	385.42
3142	21	Mrs J Brown	Toilet cleaning	100.00
3143	34	Mr M Pails	Football Pitch maintenance	100.00
3143	34	Mr M Pails	Football Pitch maintenance	57.30
		Subtotal Cheque No. 3143		<b>157.30</b>
3144	20	Sue Jack	Clerk's Salary	882.29
3144	30	Sue Jack	Broadband subs	14.99
3144	50	Sue Jack	Parish Office door bell	31.98
		Subtotal Cheque No. 3144		<b>929.26</b>
3145	23	Inland Revenue	Tax & NI	153.92
3146	50	Petty Cash	Cash	100.00
3147	34	Mr. R. Barker	Village Maintenance	133.43
3148	33	LI Youth Club	Grants Awarded	120.00
3149	33	LI Guides	Grants Awarded	120.00
3150	33	LI Brownies	Grants Awarded	120.00
3151	33	FROLIC	Grants Awarded	120.00
3152	33	LI Congregational Church	Grants Awarded	120.00
			<b>TOTAL</b>	<b>4,805.73</b>

## Highways Working Party meeting 19<sup>th</sup> September 2011 – notes

Present: Cllrs. Briggs, Heales, Jackson, McNally and the Clerk

- 1. Speeding – Bascote Heath** – scheme approved by WCC.
- 2. Pot hole survey has been updated** – Cllrs. Briggs said it needed updating.
- 3. The verge and road opposite the pub** - low priority according to Mr. Byrne. Possibly remove tree to create a lay-by? Mrs. Whitehead has no objection. Clerk to contact Mr. Burrows, WCC, to develop a priced project.
- 4. Horsebox, 32 Stockton Road** – Clerk has written and asked the owner to remove but has received no response. It was not taxed or roadworthy. Clerk to contact WALC for advice.
- 5. Thorn Way path** – Clerk has written to Mr. Fitchett asking him to cut back his trees etc. No response has been received. Mr. Barker to be asked to tidy.
- 6. Cracks in road at Stonebridge Lane** – reported to Mr. Byrne. Stockton Road and Bascote Heath to be reported also.
- 7. Model Village** – pavement restructuring will mean removing two trees so that pavement crossings can be regularised.

### Already reported:

- 1. Gulleys** – Wulfstan Drive and triangle by Buck and Bell – drains sinking – reported to Mr. Byrne.
- 2. “Gate” sign, Stonebridge Lane** was missing – reported to Mr. Byrne.
- 3. New Highways signs:** Height restriction signs needed for bridge at Snowford Hill near pond and weight limit on river bridge, Leamington Road and at the Fosse end of the road – requested from WCC. Informed that there is no budget for signs this year but will check if this job is outstanding from last year.
- 4. New name signs:** “The Green” - the Clerk had requested a sign for the green by the notice board in Church Road. Clerk to chase.
- 5. The “Stratford District” sign** is off its posts on A423 – reported to SDC.

### Streetlights

- 1. Meeting with WCC** - WCC have inspected and have taken over the newer lights at Russell Close, Galanos, Leather Street and Shepherd Close. WCC have agreed to take over the lights at Odingsel Drive and Sabin Close, and not paint them, if two extra lights are installed. Quote to be obtained. Clerk has asked E.ON for a refund on electricity charges.
- 2. Leamington Rd** – E.ON have said light needs replacing. WCC have specified the type of light. Clerk has ordered light.
- 3. A423 Marton Road** – street light leaning – WCC have cut off top part of column but have been asked to remove the stump and make good.
- 4. Faulty Street lights** - at Model Village and Marton Road are out.

## **Open Spaces Working Party meeting 19<sup>th</sup> September 2011 – notes**

**Present:** Cllrs. Briggs, Heales, Jackson, McNally, Wheatley and the Clerk

- 1. LILAC** – Cllr. Wheatley said that the AGM was on 26<sup>th</sup> September . Planning permission had been granted for a car park etc. It was agreed to ask Mr. Barker to cut back the hedges/verge on either side of the entrance gate on Marton Road.
- 2. Bins**– Mr. Ward had installed a new metal bin by the skateboard ramp and was to install a bin by the pond (DC). The cover for the bin by the bus shelter has also disappeared.
- 3. Skateboard Ramp** - needed urgent repair. It was agreed to accept the quote from AGD Playground Contractors for £829.50 Clerk to try to find a grant to cover the cost.
- 4. Pitch hire for 2011/12 season** – agreements/invoices have been sent out.
- 5. Noticeboard for Leigh Crescent** – request from residents. Cllr. Stevens has supported an application for a Members Fund grant from WCC. Clerk has applied for it.
- 6. Memorial seats** – it was agreed to place the seat in front of the Marsh House. Clerk has contacted Wendy Hawke about the location. Cllr. McNally had spoken to Mr. Marsh about it.
- 7. Beechcroft verge** – Orbit do not own it but are willing to plant it up and hand over to LIPC for future maintenance. Mr. Purser has suggested Cotoneaster horizontalis. Mr. Barker has cleared.
- 8. Security at playing field** – gate and kissing gate to be installed by Southam Gates.
- 9. Trees** – Mr. Purser to report.
- 10. Signs for Green End** – “No dogs, golf etc.” It was agreed to get quotes for one metal sign.
- 11. Christmas tree lights** – Cllr. McNally confirmed that the lights were OK. A tree needed to be sourced.
- 12. Seat for Wulfstan Drive** – Clerk to try and find a grant.

### **Village maintenance items**

- 1. Bus shelter** - guttering needed repair – Mr. Barker has agreed to repair.
- 2. “No parking” signs for Green x2** – Mr. Barker to put up.
- 3. Marton Road** – Sign “Gate this way”. Clerk to check.
- 4. Footpaths** – Footpath along side of cemetery needed strimming – Mr. Barker had been asked to do
- 5. Wire fencing at Green End** – Southam Gates to quote for a metal barrier.
- 6. Decoration/repairs at Pavilion (paint in container)**
- 7. Brambles, Southam Road** – to be cut back.
- 8. Clear leaves** at rear of the triangle by the Buck and Bell to stop the drain blocking.

### **PLANNING REPORT October 2011**

#### **11/01671/FUL Mr. M. Hammon, The Old House, Snowford House, Leamington Rd, Long Itchington**

Demolition of existing dwelling and erection of replacement dwelling. Change of use of agricultural land to domestic curtilage.

Application withdrawn.