

LONG ITCHINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 2nd NOVEMBER 2011 AT 7.30 pm IN THE COMMUNITY CENTRE, STOCKTON ROAD, LONG ITCHINGTON

Present: Ian Briggs (Chairman) Barbara Atkins Wendy Charles
Richard Jackson Adrian McNally Russell Wheatley

County Cllr: Robert Stevens

Parish Clerk: Sue Jack

Members of the public: 3

Police: PC Jim Butler and PCSO Claire Murray

1 Apologies accepted: Cllr. Cobley and Cllr. Spencer (holiday), Cllrs. Clark and Heales (unwell).

2 Questions from members of the public:

2.1 Mr. Stilwell wanted to thank the Parish Council on behalf of the residents of Bascote for the support given in opposing the retrospective planning application for Lilac Cottage, Bascote, which was refused by the District Council Planning committee on 26th October. He said that a lesson had to be learnt for the future, that it was worth objecting and standing up for a principle. This decision sent a message to developers that their cynical attempts to get round the planning system would not be tolerated by the local community. Councillor Briggs thanked Mr. and Mrs. Stilwell and the residents for the efforts they had made to fight this case. The decision was a moral victory but it was possible that there would be an appeal. The case had been very complicated but it was encouraging that the committee had refused it.

2.3 Mr. Berry, of Stonebridge Lane, wanted to know whether he would be notified by the District Council if a neighbouring property put in a planning application. It was confirmed that he would be notified. He also said he was concerned about the river bed, which had become overgrown due to the dry summer and could add to any flooding problems in the event of heavy rain. It was agreed to contact the Environment Agency and ask for action to be taken and to keep Mr. Berry informed.

3 Police items/Neighbourhood Watch:

PC Butler said that he had to cover an area of 100 square miles and had to present a business case for resources to be allocated to any particular area. Following the recent attack on the allotments in Church Road, PCSO Murray had attended at the Co-op for a police surgery but only one resident had turned up and none of the victims had reported the incident to the police. It was agreed to publicise the new reporting number, 101, and impress on residents the need to report all incidents to the police. Councillor Charles said that enquiries were being made about joining "Allotment Watch". Councillor Briggs mentioned the use of the old railway line by scrambling bikes, which caused danger to horse riders and pedestrians. PC Butler said he was aware of the problem.

Councillor Wheatley mentioned that there had been a lot of thefts from farms recently. PC Butler said he planned to meet the NFU soon to discuss what could be done. He said the police needed descriptions, registration numbers etc. to enable them to catch the thieves. It was agreed to publish the dates of the police surgeries at the Co-op in the next Diary.

4 Declaration of interests:

Councillor Wheatley declared an interest in item 7.6.4.

5 Minutes of the meeting held on 5th October 2011

Councillor McNally proposed that the minutes, having been circulated to all councillors prior to this meeting, were signed as a correct record. Councillor Jackson seconded this proposal and it was agreed.

6 Report from County Councillor Stevens:

6.1 Fire services – the emphasis on prevention had resulted in less call-outs.

6.2 Police - Warwickshire and West Mercia Police by sharing their back office staff etc.

6.3 Accidents - A425/A426 – safety measures were to be installed.

7 Reports from committees:

7.1 Community Centre

7.1.1 Lease review – the proposed amendments had been approved by the Parish Council.

7.1.2 Administrative support was needed.

7.1.3 Councillor Atkins was planning to leave the Management Committee and a replacement was needed.

7.1.4 The hall - money was being saved for capital projects e.g. new toilets.

7.1.5 The Annual General Meeting was to be held on Wednesday 30th November at 7.30pm

7.2 Communications

7.2.1 Website: Anne Fessi and Linda Clark had made improvements to the site and were working to encourage local groups to have their own pages.

7.2.2 Diary: the editorial team was made up of the Clerk, Anne Fessi and Councillor Atkins.

7.2.3 Welcome pack: Councillors Charles and Clark were to organise a pack for new residents.

7.3 Emergency Planning

The telephone cascade was still to be tested.

7.4 Finance

7.4.1 Payments for approval: Councillor Atkins proposed that the accounts were approved and Councillor McNally seconded the proposal. All agreed.

7.4.3 Budget for 2012/13: items needed to be agreed. A Finance meeting was to be arranged as soon as possible to discuss options/priorities for next year.

7.5 Street Lighting/Highways

7.5.1 Faulty lights to be reported: the light by the garages at Leigh crescent was still not working.

7.5.2 EON Charges: Clerk is still in discussion.

7.5.3 Highways Working Party Meeting 17th October 2011: notes attached.

7.5.4 Speed limits at Bascote Heath: the scheme is progressing.

7.5.5 Horsebox, Stockton Road: this has now been removed.

7.6 Playing Fields/Open Spaces

7.6.1 LILAC Project: Cllr. Wheatley reported that the grant for the nature trail needed to be spent by April 2012 and it was agreed a small group should concentrate on this. He needed to speak to PCSO Murray about the possibility of installing a youth shelter. He confirmed that planning permission had been obtained for the car park and entrance at Marton Road.

7.6.2 Open Spaces Working Party Meeting 17th October 2011: notes attached.

7.6.3 Footpaths: no report.

7.6.4 Security of Green End Fields: the Marton Road entrance gate had to be larger to comply with planning conditions. Southam Gates had provided a new quote of £1934.50 for this larger gate. Councillor Wheatley left the meeting while the quote was discussed. It was agreed to accept the amended quote. A quote for railings for Green End had also been requested from Southam Gates.

7.6.5 Leigh Crescent Play Area Ownership: this land was not for sale from the District Council.

7.6.6 Skateboard ramp: Clerk to chase the builder to get the repairs done.

- 7.6.7 **Christmas tree:** Mrs. Reeve was able to provide a tree this year and Councillor McNally agreed to arrange for it to be erected on 10th December.
- 7.6.8 **Notice board, Leigh Crescent:** Councillor Stevens reported that the Parish Council had been granted £500 from the County Council Members Fund.

7.7 Planning

- 7.1.1 **Monthly report:** see attached.
- 7.7.2 **Cemex:** Liaison meeting 25th October. Councillor Spencer had attended and raised the concerns of residents about the state of the road, pavements and verges through the village caused by dust being deposited by Cemex lorries. Councillor Stevens said that the wheelwasher had been improved and the additional lorry movements were due to end in February 2012.
- 7.7.3 **Affordable Housing, Stockton Road:** the application had been approved by the Planning Committee on 26th October. A sum of £4000 had been allocated to pay for improvements to the Leigh Crescent play area. The Clerk was asked to find out about street lighting.
- 7.7.4 **Enforcement matters:** no items.
- 7.7.5 **New Planning Framework:** Councillor Briggs had responded to this.
- 7.7.6 **Waste Core Strategy consultation:** Councillor Jackson and the Clerk to respond by 18th November.
- 7.7.7 **Planning Training (CPRE):** details to be sent to councillors.
- 7.7.8 **Planning Rota:**
November – Cllrs. Atkins & Clark, December – Cllrs. Jackson & Wheatley

8. Meetings attended/forthcoming meetings

- 8.1 **Community Forum meeting** 14th December
- 8.2 **WALC Chairmanship Briefing Days** - 4th November 2011 and 3rd December 2011.

9. Correspondence for circulation: circulated in envelope.

10. Other Items

- 10.1 **Parish survey:** action plan to be drawn up.
- 10.2 **Parish Broadband:** no information.
- 10.3 **Community Links contribution:** based on information that no-one in the parish used the service a decision was made not to contribute to the scheme.
- 10.4 **Jubilee Celebrations:** no discussion.
- 10.5 **Parliamentary Constituencies Review:** consultation ends 5th December.
- 10.6 **Diary Items for November:** Councillor Atkins had made a list. It was agreed to e-mail a copy to the police.

11. Any other business – for information only

12. Date of meetings all at 7.30 pm in the Community Centre, Stockton Road.

7 th December 2011	11 th January 2012	1 st February 2012
7 th March 2012	4 th April 2012	2 nd May 2012
6 th June 2012	4 th July 2012	5 th September 2012
3 rd October 2012	7 th November 2012	5 th December 2012

The Chairman declared the meeting closed at 10.07 p.m.

SignedD. Cobley..... Dated ...7th December 2011.....

November Payments list

Cheque	Name	Description	Amount	
3154	41	E.ON UK	Street Lighting Repair	113.40
3155	37	MFM Services	Grass Cutting	163.00
3156	38	Jukes Pest Services	Mole Contract	100.00
3157	50	Stratford District Council	Lottery Registration	20.00
3158	32	Print5	Printing	76.75
3159	50	Scribe 2000 Ltd	Annual Software Licence	234.00
3160	47	Severn Trent Water Ltd	Water Rates	49.47
3161	21	Mrs J Brown	Toilet cleaning	N/A
3162	22	Mrs F Sheasby	Keyholder CC	N/A
3163	21	Mr M Pails	Football Pitch maintenance	100.00
3164	20	Sue Jack	Clerk's Salary	N/A
3164	30	Sue Jack	Broadband subs	14.99
3165	23	Inland Revenue	Tax & NI	153.92
3166	34	Mr. R. Barker	Village Maintenance	63.84
		Total		2466.83

(Includes total salaries of £1377.46)

Highways Working Party meeting 17th October 2011 – notes

Present: Cllrs. Briggs, Jackson, McNally and the Clerk

- 1. Pot hole survey** – Cllrs. Briggs said it needed updating.
- 2. The verge and road opposite the pub** - Jo Edwards, Highways, said that the tree & telegraph pole would be expensive to move. Suggests posts along verge – can parish Council pay? Clerk to contact Mr. Byrne for an estimate.
- 3. Horsebox, 32 Stockton Road** – Clerk has written and asked the owner to remove but has received no response. It was not taxed or roadworthy. Clerk has contacted police again.
- 4. Thorn Way path** – Mr. Barker has tidied.
- 5. Cracks in road at Stonebridge Lane** – reported to Mr. Byrne. Stockton Road and Bascote Heath also reported.
- 6. Southam Road refuge** – chase up Mr. Byrne.
- 7. Bascote Road** – water was running down the middle of the road – Mr. Patch to be informed.
- 8. Dumped tyres** – on the right hand side of the Bascote Road before the canal in the gateway. Clerk to report to SDC. (4 x lorry tyres)
- 9. Tunnel under bridge, Bascote Road** – the Environment Agency were chasing Mr. O'Brien to clear the area. The river was also very blocked with reeds.
- 10. Cement dust, A423** – there were 74 lorry movements a day and not all lorries were clean. Recent rain had turned the dust to slurry. The gulleys along the road needed to be cleared. To be raised at the Liaison meeting on 25th October.
- 11. Trial bikes** – 3 trials bikes had been seen on the road at Snowford Hill (one was blue/white and had number 16 on it). They were ridden by older riders and a van was seen near the old railway bridge, Snowford Hill. Inform police.

Already reported:

- 1. Gulleys** – Wulfstan Drive and triangle by Buck and Bell – drains sinking – reported to Mr. Byrne.
- 2. "Gate" sign, Stonebridge Lane** was missing – reported to Mr. Byrne.
- 3. New Highways signs:** Height restriction signs needed for bridge at Snowford Hill near pond and weight limit on river bridge, Leamington Road and at the Fosse end of the road – requested from WCC. Informed that there is no budget for signs this year but will check if this job is outstanding from last year.
- 4. New name signs:** "The Green" - the Clerk had requested a sign for the green by the notice board in Church Road. Clerk to chase.
- 5. The "Stratford District" sign** is off its posts on A423 – reported to SDC.

Streetlights

- 1. Meeting with WCC** - WCC have inspected and have taken over the newer lights at Russell Close, Galanos, Leather Street and Shepherd Close. WCC have agreed to take over the lights at Odingsel Drive and Sabin Close, and not paint them, if two extra lights are installed. Quote to be obtained. Clerk has asked E.ON for a refund on electricity charges.
- 2. Leamington Rd** – E.ON have said light needs replacing. WCC have specified the type of light. Clerk has ordered light.
- 3. A423 Marton Road** – street light leaning – WCC have cut off top part of column but have been asked to remove the stump and make good.
- 4. Faulty Street lights** - at Model Village and Marton Road are out.

Open Spaces Working Party meeting 17th October 2011 – notes

Present: Cllrs. Briggs, Jackson, McNally and Wheatley and the Clerk

- 1. LILAC** – Cllr. Wheatley said that the AGM had been a very vocal meeting with a couple of individuals shouting down the discussion about the possibility of selling a strip of land to adjoining residents and moving the football pitch. He said that a new committee was needed but no volunteers had come forward. The Clerk was asked to check that the Council had the right to sell the land and is so, obtain an independent valuation. He also said that the gate on to the Marton Road needed to be wider to comply with the planning permission and he agreed to provide an amended quote. The verge along the Marton Road needed to be cut back – Clerk to arrange.
- 2. Bins**– Mr. Ward had installed a new metal bin by the skateboard ramp and a bin by the pond. The cover for the bin by the bus shelter had also disappeared. Clerk to order another metal bin.
- 3. Skateboard Ramp** - needed urgent repair. A quote from AGD Playground Contractors for £829.50 had been accepted. Clerk to chase and try to find a grant to cover the cost.
- 4. Notice board for Leigh Crescent** – request from residents. Cllr. Stevens has supported an application for a Members Fund grant from WCC. Clerk has applied for it.
- 5. Memorial seats** – it was agreed to place the seat in front of the Marsh House. Cllr. McNally had spoken to Mr. Marsh about it. Clerk to confirm style of seat (hardwood 3-seater).
- 6. Beechcroft verge** – Orbit do not own it but are willing to plant it up and hand over to LIPC for future maintenance. Mr. Purser has suggested Cotoneaster horizontalis. Mr. Barker has cleared.
- 7. Security at playing field** – gate and kissing gate to be installed by Southam Gates.
- 8. Trees** – Mr. Purser to report.
- 9. Signs for Green End** – “No dogs, golf etc.” It was agreed to get quotes for one metal sign.
- 10. Christmas tree lights** – Clerk to source a tree.
- 11. Seat for Wulfstan Drive** – Clerk to try and find a grant.
- 12. Wire fencing at Green End** – Southam Gates to quote for a metal barrier.

Village maintenance items

- 1. Bus shelter** - guttering needed repair – Mr. Barker has agreed to repair.
- 2. “No parking” signs for Green x2** – Mr. Barker to put up.
- 3. Marton Road** – Sign “Gate this way”. Clerk to check.
- 4. Footpaths** – Footpath along side of cemetery needed strimming – Mr. Barker had been asked to do
- 5. Decoration/repairs at Pavilion (paint in container)**
- 6. Brambles, Southam Road** – to be cut back.
- 7. Clear leaves** at rear of the triangle by the Buck and Bell to stop the drain blocking.

PLANNING REPORT November 2011

11/02280/AGNOT Mrs. G. Byrne, Lower Fox Farm, Bascote

Lean-to No 1 – open sided pole barn & lean-to No 2 – open sided extn. to existing steel portal framed building

No objection by Parish Council.

Refused by Stratford District Council

11/02263/TREE Mr. C. Purser, Pear Tree Cottage, The Green, Long Itchington

Tree works.

No objection by Parish Council

11/02223/FUL & 11/02225/FUL Mr. Harrison, Stoneythorpe Hall, Long Itchington

New entrance gates and erection of a summer house

No objection by Parish Council

New applications

11/02396/TPO Mr. Law, The Mallory, Leamington Rd, Long Itchington

T2 Cedar: tidy storm damaged limbs, thin crown by approx. 25 – 30% and balance crown

By 21/11/11

11/02300/FUL Mr. Grimes, Furlong Barn, Leamington Rd, Long Itchington

Change of use from D1 to B1 (a) offices, B1(c) light industry and part showroom with ancillary storage.

By 21/11/11

11/02475/TREE Mr. D. Ireland, Conference Cottage, The Green, Long Itchington

Sycamore – reduction by 50%

By 25/11/11

11/02237/FUL Mr. & Mrs. Wheatley, The Bungalow, Leather St, Long Itchington

Single storey front and rear extensions

By 30/11/11