

## LONG ITCHINGTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON WEDNESDAY 5<sup>th</sup> March 2014 AT 7.30 pm IN THE COMMUNITY CENTRE, STOCKTON ROAD, LONG ITCHINGTON

**Present:** Ian Briggs (Chairman) Barbara Atkins  
Richard Jackson Linda Clark  
Russ Wheatley Sally Shillitoe  
Wendy Charles Adrian McNally  
Rosie Reeves

**County Councillor:** Robert Stevens  
**District Councillor:** Vacant

1. **Apologies accepted:** None
2. **Questions from members of the public:** James Briggs in attendance, no questions.
3. **Declaration of Interests:** None
4. **Minutes of the meeting held on 5<sup>th</sup> February:** The minutes of the last meeting were proposed as a true record by Cllr. Wheatley and seconded by Cllr. Jackson. Agreed as a true record and signed.
5. **Neighbourhood Watch/Police matters:** Cllr Charles reported a new type of fraud scam, a report will follow. A car was recently broken into at the school and a bag stolen. A concern about the recent number of bonfires at the Two Boats Pub, and smoke smell on washing.
- 6.1 **Report from County Councillor Stevens:**
  - Recent WCC budget meeting resulted in a 4 year plan to save 90 million. Emphasis on partnership working with neighbouring authorities, creating jobs and a council tax rise of 1.99%.
  - Recent debate on unitary authority saw 12 speakers and a decision was made to explore the potential in more detail.
  - Long Itchington Church of England school had a successful Ofsted report.
  - Southam College is looking to improve its facilities with a new classroom block, sports hall and improvement to the 6<sup>th</sup> form.
  - Southam Community forum is the 12<sup>th</sup> March and this is a good opportunity to discuss the speeding issues and help shape police priorities.
- 6.2 **Report from District Councillor:** Vacant Post- No report
- 7.0 **Reports from committees**
- 7.1 **Communications:**
  - A discussion was held with the group via email.
  - The website is slowly being improved with small changes.
  - More ways to improve traffic to the website is needed, but unable to monitor hits at

the moment.

- Potentially need to change diary printer as a few problems.

## **7.2 Community Centre:**

- Newdigate has been chosen as the company to do the toilet refurbishment
- The quote is £18000 and does not include the disabled toilets, the whole project is dependent on receiving a £10000 grant.
- The Parish Council will give an advance to CCMC of £3000 for the refurbishment in lieu of the next Three years precept money.
- Cornerways to fit some light switches near the door.
- Community Centre to offer overflow parking for beer festival but need to talk to school about overflow parking.
- Cinema club was mentioned but they need to look into buying a larger screen. The priority for the budget is the toilets.

**7.3 Emergency Planning:** Everything has recently been checked.

## **7.4 Finance:**

**7.4.1 Cheque list:** was read and Cllr Atkins proposed its approval, seconded by Cllr Wheatley. Cheque list was approved.

**7.4.2 Financial Report:** Budget still underspent, street lighting spends could remedy this.

**7.4.3 End of Year:** Clerk to finalise report as soon as all payments are complete. Cllr Wheatley proposed and Cllr McNally seconded the motion to use Colin Constable to repair and replace the flooring at Leigh Crescent, to purchase a new seesaw and a new springer at a maximum spend of £6500. Cllr Atkins proposed and Cllr Charles seconded a proposal to purchase a replacement printer and to engage a consultant to help with traffic surveys. Cllr Jackson proposed a motion to purchase a new line marker for the football pitch and this was seconded by Cllr Atkins. Cllr Briggs proposed that the parish continued to engage the services of Andy Crump for the internal audit and this was seconded by Cllr Atkins. All these proposals were passed unanimously by the Parish Council.

**7.4.4 Spring Show Grant:** Cllr McNally proposed to give the community centre the annual grant to help organise the spring show, Cllr Jackson seconded this and the motion was carried.

**7.4.5 Office Equipment Purchase:** Purchase of photocopier to be investigated this month.

**7.5 Highways:** Discussion around petition to change the zebra crossing to a pelican crossing. Cllr's to engage local police at the community forum with regard to speeding. Potholes discussed and Clerk to report

**7.5.1 Faulty Lights:** Clerk to report.

## **7.6 Open Spaces:**

### **7.6.1 LILAC Project:**

- DHL open event was a success
- AGM for LILAC is 9<sup>th</sup> April and they have had some recent interest in someone to take over as secretary.
- Summer gala idea is suggested to celebrate the achievements of the field, this could converge with the 100 years of the Parish Council celebration.
- Clerk to write an official letter to original company who made the jogging track to discuss moles issues.

**7.6.2 Footpaths – Report –** see attached. Thanks to Brian and the team for all their hard work.

- 7.6.3 Village maintenance:** Thank you for Tom and all his work organising Leigh Crescent play area work. Work is still needed to repair or replace the gates at Green End.
- 7.7 Planning:** Cllr Stevens has spoken of WCC's response to the Rosconn development and they are not in favour but would recommend and improvement to the zebra crossing if the development went ahead using the S106 money from the developers. Cllr Stevens also showed the group how many developments were happening across the Feldon area and which developments affect certain schools and also suggested we look at how Long Itchington can benefit from the S106 gain and maybe a discussion needs to be had with relation to this. WALC is to petition for a new bill to take mass developments and look at them as a whole issue rather than separately as planning do now.
- 7.7.1 Monthly report:** See attached. Cllr Charles, Reeves and Shillitoe to review plans this quarter. Vodafone mast appears to have been withdrawn.
- 7.7.2 Neighbourhood plans/Village Design Statement:** Plans moving forward, Bascote and Bascote Heath have sent questionnaires to residents. Cllr Atkins mentioned a lot of mixed messages from experts at the WALC liaison meeting with regard to completing a neighbourhood plan, suggestions to wait until after the core strategy review or you must get started now.
- 7.7.3 Enforcement matters:** Clerk to contact SDC with regard to tree house on Southam Road. Bricks on highway on the Southam Road have been reported to WCC.
- 7.7.4 Stratford Planning Meeting March 2014:** No items relating to Long Itchington.
- 7.7.5 Planning Rota – Cllrs Charles, Reeves and Shillitoe.**
- 7.7.6 Core strategy:** Drop in session for villagers to have help filling in the core strategy consultation arranged for Monday 10<sup>th</sup> March 2-9PM. The main concerns are this needs to be villagers own thoughts and be valid individual responses.
- 8.0 Meetings attended/forthcoming meeting**
- **LILAC AGM:** April 9<sup>th</sup> 7:30pm
  - **Southam Community Forum:** Cllr Atkins to update group
  - **WALC training course, effective responses to planning:** Cllr Jackson to update group.
  - **WALC Annual briefing:** Cllr Atkins, Clark, Jackson and Shillitoe attended, some useful information.
- 9.0 Correspondence for circulation:** None
- 10.0 Other matters**
- **Annual Parish Dinner:** Guests chosen, Clerk to invite and arrange.
  - **Annual Parish meeting:** The agreed date is the 12<sup>th</sup> April. Clerk to arrange meeting to discuss structure. Clerk to invite P.C.S.O, Cllr Briggs to invite Ron Ball and Eric Wood.
  - **SDC gypsy and traveller consultation:** Clerk to circulate and work with others on a response.
  - **Help heroes charity football match:** Cllr Atkins has had a request to use the field for a charity football match on the beer festival weekend. Cllr Atkins to talk to the public houses.
  - **Traffic consultation:** Cllr Jackson has suggested using a professional consultation firm to help assess the traffic. Cllr Jackson will look into options and costs. Clerk to update the Middleton's on the Parish position.
  - **Dual use charges:** Cllr Charles suggests a look at how the Parish Council pay for use of the hall, particularly if the hall is empty.
  - **Traffic calming measures:** Cllr Clark suggests looking into measures such as rumble strips as people enter the village.

The Chairman declared the meeting closed at 10.06 pm.

Signed ..... Date .....

13 Date of meetings – at 7.30p.m.in the Community Centre,

2<sup>nd</sup> April, 7<sup>th</sup> May, 4<sup>th</sup> June, 2<sup>nd</sup> July

4 March 2014 (2013-14)

**LONG ITCHINGTON PARISH COUNCIL**  
**DRAFT PAYMENTS LIST : Cheques 3610 to 3624**

Vchr.	Cheque	Cde.	Name	Description	Amount
286	3610	36	E.ON UK	Gas & Electricity	581.00
278	3611	61	Warwickshire County Council	Street Lighting Repair	131.40
279	3612	34	Mr M Pails	Football Pitch maintenance	15.32
280	3612	34	Mr M Pails	Football Pitch maintenance	55.00
			Subtotal No.	3612	<b>70.32</b>
287	3613	21	Mrs J Brown	Toilet cleaning	100.00
281	3614	52	Mrs L Clark	Stationery	2.99
282	3614	28	Mrs L Clark	Stationery	37.74
			Subtotal No.	3614	<b>40.73</b>
283	3615	34	Mr R. Jackson	Flood defences	44.96
298	3615	51	Mr R. Jackson	Flood defences	145.20
			Subtotal No.	3615	<b>190.16</b>
284	3616	34	Mrs J Fincham	Repairs & Maintenance	61.00
285	3617	25	Broker Network Ltd	Insurance	1,803.06
288	3618	22	Mrs F Sheasby	CC Keyholder	459.33
289	3619	20	Mrs E Bonney	Clerk's Salary	771.17
297	3619	28	Mrs E Bonney	Stationery	77.44
			Subtotal No.	3619	<b>848.61</b>
290	3620	24	WCC Super. Fund	Clerk's Pension	195.61
291	3621	23	HMRC	Tax & NI	5.45
292	3622	50	Petty Cash	Cash	200.00
299	3623	50	WALC	Training	160.00
300	3624	44	WCC Long Itchington CE Primary School	Dual-use hall hire	347.77
<b>TOTAL</b>					<b>5,194.44</b>

**Planning- February 2014**

<a href="#">14/00480/FUL</a>	14/02/2014	Pending Consideration	Burford Southam Road Long	Proposed alterations to existing roof, including the insertion of dormer windows
------------------------------	------------	-----------------------	---------------------------	--

			Itchington Southam CV47 9QL	to front and rear. Construction of single storey extension to front and attached single storey garage to side.
<a href="#"><u>14/00126/LBC</u></a>	06/02/2014	Pending Consideration	Field View Barn The Square Long Itchington Southam CV47 9PE	Internal and external alterations to facilitate conversion of garage to bedroom and re-arrangement of living accommodation along with the insertion of rooflights, a new entrance canopy and a balcony.
<a href="#"><u>14/00114/FUL</u></a>	06/02/2014	Pending Consideration	Field View Barn The Square Long Itchington Southam CV47 9PE	External alterations to facilitate conversion of garage to bedroom. Insertion of rooflights, creation of new entrance canopy, external door alterations, creation of balcony to first floor bedroom, erection of summer house and covered area to include a new shed.
<a href="#"><u>14/00299/COUNTY</u></a>	05/02/2014	Pending Consideration	Pumping Station Marton Road Long Itchington	Creation of new layby to allow safe access to the SPS by Severn Trent Water personnel when undertaking maintenance and servicing works

**LONG ITCHINGTON FOOTPATHS (Report To Parish Council – Feb. 2014).**

- The post, which was “removed” last Autumn at the junction of SM2/2a, has been put back in. Should it be removed again it will not be replaced.
- Marker post on SM2 (in small wooded area near disused railway line) has been put back in the ground.
- A tree which fell across SM2( behind Galanos) has been tidied up by a private individual who has been thanked. We could not undertake the work as it required a chain saw which we are not allowed to use under the agreement with WCC.

- There has been some clearance of vegetation around stiles which is to be encouraged. It would be helpful if people could let us know when any work is done so that we can thank them and also let WCC know just how much is being done on a voluntary basis.
- We have plans to walk the length of the parish, with a lunch break at the Green Man, on May 24<sup>th</sup> ( the day before Rogation Sunday/two days before the carnival).