

LONG ITCHINGTON PARISH COUNCIL

Meeting on Wed, 7th October 2015 at 7.30 p.m.

in the Community Centre, Stockton Road, Long Itchington

In attendance:

Ian Briggs (Chair IB)

Barbara Atkins (BA)

Linda Clark (LC)

Jon Venn (JV)

Sally Shillitoe (SS)

Richard Jackson (RJ)

Liz Bonney (Clerk- LB)

County Councillor: Bob Stevens (BS) from 8pm

District Councillor: Absent

Minutes

1.0	Apologies accepted: DR, RR, WC,	
2.0	Questions from members of the public: 0	
3.0	Declaration of Interests: Each member of the Council is responsible for determining if they have a personal interest in any item on the agenda and should declare it at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies. Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, friends or close associates.	
4.0	Minutes of the meeting held on the 2nd September 2015 to be approved: Proposed by RJ, seconded by JV, the minutes were approved as a true record.	
5.0	Police items/Neighbourhood Watch: There have been 101 calls about trail bikes in village; we should encourage public to keep reporting. Concern around large hay bale on Collingham Lane and children playing on it, it has been reported to P.C Cramp. Due to concerns from the police the "Butty Run" has moved from LI Diner; the P.C had received no complaints and had nothing to do with any police action. Some discussion around the future of Neighbourhood Watch and how to raise profile.	
6.1	Report from County Councillor Stevens: HS2, moving forward slowly, currently going through alternative provision. HS2 forum in Southam on 13 th Oct. School transport consultation, proposal to charge for Grammar schools transport outside area. Combined Authority debates happening this week. Grant Fund closes on Friday for Cllr Stevens fund.	
6.2	Report from District Councillor Riches: DR absent, voting on West Midlands Combined Authority tomorrow. SS discusses recent sustainability course, mitigation can be asked for the solar farm to push panels back from boundary and high planting of screens. Could Parish benefit from having a stance on green energy? Section will be included within Neighbourhood Plan. IB and BA to meet with Sarah Luckham of SDC.	IB, BA
7.0	Committee Reports:	
7.1	Communications: Full rights to website are now available for changes,	

	it will include a section on NHP. Continuing to look into a Facebook page that can feed back into website and emails.	
7.2	Community Centre: Film night on 16 th October, 11 th Dec booked for Christmas one, film to be decided. Currently looking at how to show availability of community centre on line. Flyers about community centre for November Diary. Deputy Caretaker working out well. Currently working on financial changes with P.C.	
7.3	Emergency Planning: Tony Grimes happy to hold pump at Farm if needed. IB is concerned about the reduction of support from WCC in the last few years. An article will be written for the November diary asking for more volunteers to help with pump.	
7.4	Finance: Cheque list for approval: RR proposes the cheque list for approval and JV seconds, cheque list approved by all.	
7.4.1	Monthly Financial Report: See attachment, mostly on target, slight underspend. Suggestion to spend surplus on streetlights.	
7.4.2	Grants: Discussion around merits of each grant applicant. SS proposes £100 for each group and £250 for each church, RJ seconds this proposal and it is agreed by all.	
7.5	LILAC Project: Plan to create wetland feature, will be excavated in winter. Nothing back from SDC about S106 from Bloor. Wildflower meadow is progressing with help from volunteers Keith and Lesley Turncliffe. Murals on the container are growing. LILAC is going to develop the memorial garden idea, will do a survey of space. Application to Cllr Stevens fund for planting of LILAC has been made.	
7.5.1	Youth Shelter: Thanks to John Bonney for his hardwork . Technical issue with moving the shelter stopped move taking place. P.C to talk to residents about a solution. IB and BA to talk to residents.	IB,BA
7.5.2	Footpath report: See notes below, SM2 through allotment, now wide enough so WCC should be tarmacking it.	
7.5.3	Traffic Survey: RJ has done research regarding the traffic survey. Roger Harding can provide radar surveys to test speed and volume of traffic and this will be legitimate evidence for WCC. 5 boxes will be placed for a minimum of a week with analysis for under £500. LC proposes, BA seconds it, to understand speed and volume around village. RJ to liaise with Roger Harding. Stockton Road, Southam Road, Bascote Road, Marton Road_ are suggested sites but details will be confirmed.	
7.6	Planning- Monthly report: See note below. The owners of Arnprior have got in contact to discuss changes to application, planning team to meet with them.	LC,JV,IB
7.6.1	Neighbourhood Planning: SS, event was successful, 47 attended. Feedback suggested it is bungalows and smaller starter homes that are required. From the sustainability training course SS learned that cycle paths and wildlife corridors are important. The planning team are currently analysing the information and looking at next steps IB felt the event well and thanks should be given to SS and RJ who explained the process very well. Notes from meeting of 24th Sept attached below.	
7.6.2	Enforcement matters:	
7.6.3	Housing Development Update: David Wilson homes have agreed to pay up to £5000 for solicitors' costs. BA to discuss with Ian Grindall the implications of a management company over P.C managing site. How will it affect the precept formula? A suggestion to consult with residents of Galanos about pros and cons of using a management company.	
7.6.4	Planning rota: LC, IB, JV	
7.6.5	Planning Strategy: JV asks to call for a debate on our strategy policy for housing development. In terms of where P.C is coming from as we	

	<p>have automatically objected to every development. Discussion raised the following points: (1) Various aspects to PC role - to represent the views of residents as well as take a strategic view. (2) Neighbourhood Plan offers the community view but will take a long time to complete (3) Current situation is one of fire-fighting. (4) Previous policy was to pepper-pot developments with village boundary – eg Adams Close. (5) Prior to 2011 we had a local plan. No policies now exist to aid us.(6) Concerns expressed vis a vis a possible pressure to take houses from Coventry and Birmingham.</p> <p>It was decided that JV would produce a discussion document and councillors could then have a more informed discussion. at later date.</p>	
8	<p>Meeting attended/forthcoming meetings: Community Forum: 9th September 6:30pm at Southam College BA noted the police had set lots of speed traps in L.I, but caught no one speeding. Cemex Liaison: 15th September 6pm Cemex building of the conveyor belt is progressing EWP: 28th September 7pm, notes attached Neighbourhood planning launch: 3rd October, discussed above</p>	
9	Any other business- Information only	
10	Date of future Parish meetings: 4th Nov, 2nd Dec, 6th Jan	

The Chairman declared the meeting closed at 10:00pm

Signed Date.....

Planning Applications - September 2015

15/03174/FUL	26/08/2015	Pending Consideration	Four Fields Stonebridge Lane Long Itchington Southam CV47 9PT	Two storey side and two storey rear extensions and alterations to the front elevation to include roof over garage and porch
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15/03184/FUL	23/09/2015	Pending Consideration	Groves Mill Shakers Lane Long Itchington Warwickshire CV47 9QB	Replacement of UPVC kitchen window with a hardwood patio door to the rear elevation of former barn
15/03297/FUL	07/09/2015	Pending Consideration	Sitwell Barn The Square Long Itchington Southam CV47 9PE	Erection of a glazed canopy to rear elevation of property
15/03199/FUL	01/09/2015	Pending Consideration	33 Model Village Long Itchington Warwickshire CV47 9RB	two storey side and single storey front extension

Footpaths report

Short report this month, the Rights of Way have agreed that the path through the allotment will be dealt with (maybe) by Highways.

Long Itchington Parish Council

Neighbourhood Plan Steering Group

Notes of Meeting 24 September 2015

- 1. Present:** Sally Shillitoe (SS), Barbara Atkins (BA), Richard Jackson (RJ), Andy Jack (AJ), Jon Venn (JV)
- 2. Issues from previous meeting (18 August 2015)**

BA updated about the website. Dave Riches in on standby to work with BA, Liz Bonney and Robin Jax to get changes made to the website – including an appropriate link/page for the Neighbourhood Plan. BA was still struggling to get the previous website “owner” to pass over the necessary controls. She would chase yet again.

- 3. Preparation for the Neighbourhood Plan Launch on 3 October**

The following points were discussed, agreed, reported or highlighted:-

- Paper copies of the slides would not be handed out
- A banner to be displayed by the pond would cost £70 - £80. This would include basic information and the banner could be re-used in the future. Additional “add on” banners could be purchased for further events. BA would order a suitable banner.
- The questions on the stands needed to be sufficiently open to encourage thoughts and views. However, they also needed to give some direction (e.g.

should it be stated how far into the future the process would cover (30 years)?).

- People were allocated to specific stands. The questions for each theme needed to be finalised. (Each stand “manager” to do this).
- Each board would have a sheet of flip-chart paper, the finalised questions, and a border of photographs. People to provide BA with additional photos (e.g. “employment”).
- Post-it notes would be used for people attending to record their thoughts, views, ideas.
- A provisional list of additional helpers was confirmed: Chris Purser, Ian Stillwell, Chris Hancock, Sue Jack, Roger Shillitoe. However, this may be slightly different on the day.
- General tasks were allocated, e.g. who was going to cover which board (stand), who would be available to cover the door and record people coming in, etc.
- It was agreed that if the Community Centre was free then the stands/boards should be set on Friday afternoon/evening.
- BA would bring a projector and the flip-chart paper.
- SS would write out the subject headings for each board.
- A briefing session would be held at 10.00am on 3 October for all those helping.
- SS and RJ would deliver the presentation at regular intervals, approximately every 30 mins – but with some flexibility.
- Refreshments (tea and coffee) would be provided.
- Name badges would be provided for all the helpers. T shirts were considered a good idea for future events. SS would explore whether coloured sashes could be obtained.
- AJ confirmed two A1 maps of the parish had been obtained. These would be displayed on a board so people could get a clear idea of the extent of the parish.
- Communications – two further reminders would be sent out.
- Letters had been sent out to all businesses (copies should be kept for the evidence trail).

4. Next Meeting/Next Steps

RJ confirmed that the Project Plan was on track to the end of 2015. However, actions going forward needed to be reviewed and updated. It was also agreed that after the launch the questionnaires would need to be produced.

At the next meeting summaries of the findings should be available so the launch could be assessed and the next steps planned.

It was agreed that all the meetings of the Steering Group must be as transparent as possible. Although an update was always included on each Parish Council meeting agenda it was suggested that copies of the minutes should be attached to the Parish Council Agenda. JV to raise at the next PC meeting.

5. Date of next meeting

The next meeting would be held at 10.00am on Thursday 15 October (venue: Thorn Villa). The agenda would consist of two items:-

- Sharing the results of the launch on 3 October
- Review and update the Project Plan

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