

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 3 rd April 2019 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (BA) Chairman
Minute Taker	Mrs Elizabeth Bonney (Clerk)
Attendees	Cllr Ian Briggs (IB), Cllr Richard Jackson (RJ) Cllr Louis Adam (LA), Cllr Bob Stevens (BS), Linda Clark (LC) Cllr Jon Venn (JV) Cllr Sally Shillitoe (SS) and Cllr Alex Smith (AS)
Apologies	Cllr Anne Fessi & Cllr Dave Riches

Public Forum: None Present

Agenda Number	Minute	Action	Date for Completion
1.	Apologies Cllr Anne Fessi and Cllr Dave Riches	No Action	
2.	Declarations of Interests There were no declarations of interest.	No Action	
3.	Minutes of previous Parish Council Meeting a. The minutes dated 6 th March 2019 were signed as a true and accurate account of the meeting.	No Action	
4.	Actions from previous meeting minutes a. <u>Bee Hives</u> Following a suggestion from a member of the public to place bee hives on the LILAC field. b. <u>Car Park</u> Cllr Atkins met with Ali Hine, Executive Head of Long Itchington Primary School, following her request to the Parish Council to install a footpath in the car park. Signage was discussed by LIPC and Mrs Hine will find funding for a footpath.		
5.	County & District Councillors' Reports Cllr Stevens updated us that the old Police Station building in Southam has been sold for new houses. June 2027 is the new start date for HS2.	No Action	
Requiring a Decision			
6.	Green End & Short Lane Playground The two playgrounds have recently been refurbished and it was agreed to post something on Facebook and create a press release rather hold a grand opening. Communications will release a statement.	Comms Group	
7.	Rural Crime Initiative a. A property marking event was held by the Police on Saturday 29 th March 2019. It was well attended and proved very popular. 44 residents signed up to Smart Water. b. Next Event will be held on Monday 15 th April at 5pm in the Community Centre. Announce on Saturday at APM and advertise via Facebook, websites and	BA	

	noticeboards.		
8a.	Finance Cheque list/payments agreement proposed by SS, seconded by JV and agreed by all.	No Action	
8b.	Finance A report was received from RJ on behalf of the Finance Group.	No Action	
Reports for Information			
9.	<p>Committee Reports DOCUMENTS</p> <p>a. <u>Communications</u>: The next meeting to be agreed after the elections. An email request was received from a member of NHW to create a separate page for their group. It was agreed that no group will be given their own page but will be given a tab to direct the traffic.</p> <p>b. <u>Community Centre</u>: AGM taking place on 22nd May 2019 at 6pm. All Parish Councillors are invited. Fay and Frank's retirement do on the 19th May – Afternoon Tea from 4pm in the Community Centre.</p> <p>c. <u>Emergency Planning</u>: 3 people have volunteered to assist with the flood pump rota.</p> <p>d. <u>Neighbourhood Plan Group</u>: Following the public meeting, feedback has been incorporated and a draft is going to Stratford District Council. Next meeting 30th April 2019.</p> <p>e. <u>Open Spaces</u> The playgrounds are complete. The new toilet quotations are progressing, and we have whittled the contractors down to two. We agree to delegate the appointment of the contractor to Open Spaces Committee. Cemex are happy with the lease for installing the equipment. Trying to establish who manufactured the playground kit. The planning application has been returned by SDC for a variety of reasons. RJ & LA will continue to liaise with the planning department.</p> <p>f. <u>Planning</u> The planning meeting schedule will be in place from May. HS to check availability</p> <p>g. HR – No Matters to discuss.</p> <p>h. Lighting – A new policy has been agreed to update small roads each year within budget.</p> <p>i. Health & Safety – No matters discussed</p> <p>j. HS2 – meeting to be scheduled.</p> <p>k. <u>Housing Developments</u> Complaints received from a family on Adams' Close regarding early morning building works. BA is currently liaising with Enforcement and David Wilson Homes to resolve this issue.</p> <p>l. <u>Neighbourhood Watch Group</u></p>	<p>HS</p> <p>BA</p>	

	WhatsApp group is live and working well and those involved are sharing information. Cllr Smith to remind the group that they have a £500 grant from the Parish Council. m. Pavilion Meeting held on 19 th March.	AS	
10.	Correspondence There was no correspondence received.		
11.	Meetings & Training Events APM on Saturday 6 th April 2019 12 th April 2019 – ‘Resolving Conflict & Difficult Conversations’ Training Course		
12.	Any Other Business Community Projects for Younger People. Email WCC Highways regarding the faulty beeping of the crossing		
13.	Date of Next Meeting – 8th May 2019		

Closed - 8.21pm