

## Minutes

<b>Name of Meeting</b>	Annual General Long Itchington Parish Council Meeting
<b>Date, Time and Venue</b>	Wednesday 8th May 2019 at 7.30pm in Long Itchington Community Centre
<b>Meeting Chair</b>	Cllr Barbara Atkins (Chairman)
<b>Minute Taker</b>	Mrs Helen Stewart (Clerk)
<b>Attendees</b>	Cllr Ian Briggs (IB), Cllr Richard Jackson (RJ), Cllr Louis Adam (LA), Cllr Jon Venn (JV), Cllr Sally Shillitoe (SS), and Cllr Bob Stevens (BS). Cllr Linda Clark
<b>Apologies</b>	None

<b>Agenda Number</b>	<b>Minutes</b>	<b>Action</b>	<b>Date for Completion</b>
1.	<b>Apologies</b> -	No Action	
2.	<b>Election of Chair and Vice-Chair</b> The Parish Council unanimously voted as its Chairman for the next 12 months, Cllr Barbara Atkins after being nominated by IB, seconded by SS. The Parish Council unanimously voted Cllr Jon Venn as it's Vice- Chairman for the next 12 months, after being nominated by BA and seconded by IB.	No Action	
3.	<b>Election of Committees and Working Parties</b> <ul style="list-style-type: none"> <li>a. <b>Community Centre Committee</b> – SS, LC, BA and Clerks</li> <li>b. <b>Open spaces Working Party</b> – RJ, LA, JV, IB and LC</li> <li>c. <b>Planning Committee</b> – SS, JV, IB and LC</li> <li>d. <b>Finance Committee</b> – BA, RJ, IB and EB</li> <li>e. <b>Neighbourhood Plan Steering Group</b> – SS, JV, RJ and Andy Jack</li> <li>f. <b>Emergency Planning Response Team</b> – SS, LC, JV and IB</li> <li>g. <b>Communications Working Party</b> – SS, JV, BA and Victoria ?</li> <li>h. <b>HR Working Party</b> – SS, JV, BA</li> <li>i. <b>HS2 Working Party</b> – JV, IB, BA and LA</li> <li>j. <b>Street Lighting Working Party</b> – LC, LA, JV, IB</li> <li>k. <b>Pavilion Working Party</b> – SS, LA, BA and IB</li> <li>l. <b>Assigned Cllr for Neighbourhood Watch</b> – BA with support from JV</li> <li>m. <b>Assigned Cllr to liaise with Cemex</b> – share between Cllrs.</li> </ul>		
4.	<b>Declarations</b> Declaration of Acceptance forms signed and returned by all Cllrs to Clerk, witnessed and signed by Clerk. Register of interest forms signed by all and returned to Clerk to send to SDC monitoring officer.		
5.	<b>Minutes of the Previous AGM</b> – The minutes dated 2 <sup>nd</sup> May		

	2018 were accepted as an accurate account of the meeting.		
6.	<b>Chairman's Report-</b> Cllr Barbara Atkins summarised the past year in her report, the full report is attached. Thanks were received from JV and other councillors for Cllr Atkins leadership over the past year.		