

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 11th September 2019 at 7.30pm in Holy Trinity Church, Long Itchington
Meeting Chair	Cllr Barbara Atkins (BA) Chairman
Minute Taker	Mrs Helen Stewart (Clerk)
Attendees	Cllr Ian Briggs (IB), Cllr Louis Adam (LA), Linda Clark (LC)) Cllr Richard Jackson (RJ), Cllr Jon Venn (JV)
Apologies	Cllr Bob Stevens, Cllr Sally Shillitoe (SS)

Public Forum:

Simon – traffic concerns signage and visibility

Site Allocation – concerns about its purpose and status

Agenda Number	Minutes	Action	Date for Completion
1.	Apologies Cllr Bob Stevens, Cllr Sally Shillitoe (SS)		
2.	Declarations of Interests There were no declarations of interest.		
3.	Minutes of previous Parish Council Meeting a. The minutes dated 3rd July 2019 were signed as a true and accurate account of the meeting.		
4.	Actions from previous meeting minutes: - a. <u>Refurbishment of the toilet facilities:</u> Building work almost complete – should be signed off on Friday 13 th September. Before opening, we need signage to inform people of the automatic locking. LIPC have agreed to install CCTV to monitor the new toilets and a clean to maintain them. b. <u>Car Park extension at Marton Rd.</u> The extension of the car park is now complete and is being used. The surface will need another roll after the winter. BA to write a protocol c. <u>Dog Fouling</u> The children were invited to create a ‘please pick up after your dog’ poster for over the summer holidays for submission to the Parish Council in September. Four have been received and all four will be used as signs. Each child will receive £5. HS to arrange. d. <u>Football Team</u> The lease for the use of the pavilion and field by the football team has now been signed for this season. Stuart will paint exterior.	NO Action BA HS No Action	02/10/2019 02/10/2019
5.	County & District Councillors’ Reports A full written report was received from Cllr Stevens. LA – self build sites will be adopted into the core strategy.	No Action	

Requiring a Decision			
6.	<p>HS2</p> <p>It was agreed to the LIPC should lodge a comment to the Government as it reviews the deliverability of HS2. The wording of this has been delegated to the HS2 group.</p>	HS2	02/10/2019
7.	<p>Open Gardens</p> <p>The group would like to produce a tea towel of the Open Gardens Map as fund raising enterprise for the Community Centre. LIPC own the publishing rights to this map. This was agreed unanimously.</p>		
8a.	<p>Policies</p> <p>After some discussion LC proposed the Grant Policy be adopted, this was seconded by JV and carried unanimously.</p>	No Action	
8b.	<p>Following a proposal from IB which was seconded by RJ it was agreed to adopt the revision of the Standing Orders.</p>	No Action	
9.	<p>Site Allocation Plans</p> <p>SDC Site Allocation plans were discussed in detail, and a draft response has been agreed. JV to submit the draft response. A meeting to be held on Monday 16th September evening hosted by members of the public.</p> <p>BA to send out email to encourage people to respond to the consultation.</p>	JV	20/09/2019
10.	<p>Planning Matters</p> <p>All applications were discussed and agreed at the public planning held prior to the ordinary monthly Parish Council meeting.</p> <p>19/01944/FUL – Fox Farm 19/02062/FUL – Bascote Lodge Farm 19/02026/FUL – 17 Short Lane 19/02347/COUNTY – Cemex UK 19/02182/FUL – Model Village</p>		
11a.	<p>Finance</p> <p>The payments for August and September were agreed unanimously following a proposal from JV and seconded by RJ. Working Groups should come back with anticipated spends.</p>	No Action	
11b.	<p>A full and comprehensive financial report was received from Cllr Jackson</p> <p>A short discussion ensued regarding notion of moving forward with the pavilion.</p> <p>LA will look into the 'New Homes Bonus'</p>	LA	02/10/2019

	Reports for Information		
12.	Committee Reports <ul style="list-style-type: none"> a. Communications: Fewer articles being received. b. Community Centre: Next meeting 25th September 2019. 70's disco planned on 12th October to celebrate the 40th Anniversary of the Community Centre. c. Emergency Planning: The flood pump has been tested recently. d. Neighbourhood Planning Group: Next stage is to have it formally designed e. Open Spaces: Play equipment moved to Model village. The Clerk to write to Rosie Reeves to thanks them for the site. f. HR: No items g. Lighting: IB will drive round and report any faulty lights to the Clerk. Harvester light out – replace with swan arm. HS to obtain comprehensive list of lights from E.ON. 	HS	02/01/2019
	<ul style="list-style-type: none"> h. Health and Safety: Liz will talk to Stuart regarding lone working. i. Housing Developments: Gladmans proposal has been extended. j. Neighbourhood Watch Group: PC Bob Church is aware of the spate of anti-social behaviour. k. Pavilion: To be listed on next agenda 		
12.	Correspondence Karen – Ash Tree. Agreed to fell the tree – and remove the root. Clerks to arrange. Wreath - £50 Royal British Legion.	Clerk	ASAP
13.	Meetings & Training Events Bookkeeping – WALC.		
14.	Any Other Business Storage Community Awards Garages in Leigh Crescent Specialist Skills Acquisition Apologies from JV & LA		
15	Date of Next and Future Meetings: 2nd October 2019 6th November 2019 (4th December 2019) 8th January 2020		

Meeting Closed – 8.56pm.