

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 2nd October 2019 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (BA) Chairman
Minute Taker	Mrs Liz Bonney (Clerk)
Attendees	Linda Clark (LC) Cllr Richard Jackson (RJ), Cllr Sally Shillitoe (SS)
Apologies	Cllr Ian Briggs (IB), Cllr Jon Venn (JV), Cllr Louis Adam (LA),

Public Forum: None

Agenda Number	Minutes	Action	Date for Completion
1.	Apologies Cllr Ian Briggs (IB), Cllr Jon Venn (JV), Cllr Louis Adam (LA),		
2.	Declarations of Interests There were no declarations of interest.		
3.	Minutes of previous Parish Council Meeting DOCUMENT a. The minutes dated 11th September were signed as a true and accurate account of the meeting.		
4.	Actions from previous meeting minutes: - a. To consider the quotation to create permanent signage from the four winning dog poo poster entries. Certificate and prize awarded to 4 entrants. Further quotes of signs and budget of up to £250 to spend on signs. SS suggests publicity opportunity to present the certificate at APM. b. LA to disseminate any information regarding the 'new homes bonus'. Defer to next month. c. Update from Clerks on the felling of the ash tree. Tree has been felled. RJ to look at Paving.	Clerks LA RJ	
5.	County & District Councillors' Reports A full written report was received from Cllr Stevens and read in advance. Cllr Stevens highlighted the following; Brexit has stopped a lot of issues so WCC is very quiet. HS2 report received regarding which ancient woodlands will be deferred to 2020. The improvement works to A423 are moving ahead, currently looking at ecology of site. A full written report was received from Cllr Adam and read in advance.		
Requiring a Decision			
6.	Remembrance Sunday To discuss Parish Council representation at the Remembrance Sunday event and to lay a wreath. BA to lay a wreath, ordered through BS.	BA, BS	
7.	New Toilet Block To be updated on and discuss the following items associated with the toilet block at Green End:-		

	<ul style="list-style-type: none"> a. Confirm the works are complete: Project has been handed over and is complete. Huge thanks to RJ for all his work. b. Update on progression of CCTV for the area- JV working with MCI to complete and will report. c. Signage for the new facilities – It was agreed to purchase a basic mobile phone to provide an emergency number for residents. It was agreed to have rota to receive calls. Telegraph poles to be removed shortly. RJ is working on planting. d. Cleaning and restocking of the new facilities- clerks will research providers and talk to Southam Town and Harbury Council re cleaning. e. Grand opening of the new facilities. Discussion around 31st October. No date agreed f. Terminating the contract for the portaloo- takes a few days but paid until 31st Oct. 	<p>JV</p> <p>RJ</p> <p>Clerks</p> <p>BA/RJ</p> <p>Clerks</p>	
8.	<p>Land</p> <p>To discuss the possibility of purchasing land for additional car parking within the village: Deferred.</p>		
9.	<p>Storage</p> <p>To discuss and agree a practical solution to LIPC's storage needs: BA to meet with someone from Emergency, Open Spaces and LIPC.</p> <p>Discussion around Pavilion. It was agreed to defer all actions until the New Year.</p>	<p>BA</p>	
10.	<p>Community Recognition Awards</p> <p>To begin discussions relating to the next round of Community Recognition Awards and APM for 2020. Ask public for nominations for APM on 25th April, ask for nominations in Jan diary.</p>	<p>BA</p>	
11.	<p>Grants</p> <p>To consider any requests for grants made to LIPC – Discussion of the merits of application and Cllrs agreed to award £300 to the Wednesday Club with thanks to Les Tooby.</p>	<p>Clerks</p>	
12.	<p>Finance</p> <p>DOCUMENTS</p> <ul style="list-style-type: none"> a. To ratify the payments for October 2019: The payments for Oct were agreed unanimously following a proposal from SS and seconded by LC. b. To agree a date of the December financial training event: Agreed to 4th December. c. RJ, gives an overview of the accounts. Discussion around funding from Keepers Meadow. 		
	<p>Reports for Information</p>		
13.	<p>Committee Reports</p> <p>DOCUMENTS</p> <ul style="list-style-type: none"> a. Communications – work on-going with website b. Community Centre – some problems with heating, 40th party has been cancelled. c. Emergency Planning – pump has been serviced. Discussion around JV response to sewerage flooding in village. 	<p>Clerks</p> <p>JV</p>	

	<p>d. Neighbourhood Planning Group – NP draft has gone to Paul Telford, graphic designer to make a user friendly format and to Neil Pearce for his advice. JV putting wording together to discuss self build issues without compromising the parish. SDC personnel for NP has changed. SS to investigate.</p> <p>e. Open Spaces; meeting next Wednesday 9th Oct. Write to Bizzytots regarding the fencing and hedge overgrowth. Advert regarding tree warden has been disseminated.</p> <p>f. HR – no update</p> <p>g. Lighting – no update</p> <p>h. Health and Safety – Spraying course for SK</p> <p>i. Housing Developments - 18/03783/OUT, decision delayed till 31st Oct. Some contact regarding dangerous driving of contractors</p> <p>j. Neighbourhood Watch Group – No update</p> <p>k. Pavilion- all discussion deferred to new year.</p> <p>l. HS2 – Tony Munton to look into logistics once work begins. 15th Oct HS2 Group to meet HS2 representatives.</p>	<p>JV, SS</p> <p>BA</p> <p>Clerks/SK</p> <p>BA</p> <p>BA</p>	
14.	<p>Correspondence DOCUMENTS</p> <p>Letter received from resident vis a vis siting of bus stop. BA to meet with WCC bus people and developer to try and resolve the issue.</p> <p>Duck on the Pond have been invited to have link on website</p> <p>PC received a response to complaint to monitoring officer, complaint is not upheld by SDC.</p>	<p>BA</p>	
15.	<p>Meetings & Training Events</p> <p>Brief summary of meetings attended and meetings to be attended, also training opportunities. For information and delegation: 22nd & 23rd October 2019 – PA1 & PA6 (weed killer usage) Stuart Kurle.</p>		
16.	<p>Any Other Business</p> <p>Councillors are respectfully reminded that this is an opportunity to raise any items not already listed on the agenda to be discussed at the next meeting. Youth projects, RJ wants to discuss with a plan.</p>		
17	<p>Date of Next and Future Meetings:</p> <p>6th November 2019 8th January 2020 5th February 2020 4th March 2020</p>		

Meeting Closed – 8:45