

## Minutes

<b>Name of Meeting</b>	Ordinary Long Itchington Parish Council Meeting
<b>Date, Time and Venue</b>	Wednesday 3rd July 2019 at 7.30pm in Long Itchington Community Centre
<b>Meeting Chair</b>	Cllr Barbara Atkins (BA) Chairman
<b>Minute Taker</b>	Mrs Helen Stewart (Clerk)
<b>Attendees</b>	Cllr Ian Briggs (IB), Cllr Louis Adam (LA), Cllr Bob Stevens (BS), Linda Clark (LC) Cllr Sally Shillitoe (SS) Cllr Richard Jackson (RJ), Cllr Jon Venn (JV)
<b>Apologies</b>	Cllr Bob Stevens

### Public Forum:

Agenda Number	Minutes	Action	Date for Completion
1.	<b>Apologies</b> Cllr Bob Stevens		
2.	<b>Declarations of Interests</b> There were no declarations of interest.		
3.	<b>Minutes of previous Parish Council Meeting</b> a. The minutes dated 5th June 2019 were signed as a true and accurate account of the meeting.		
4.	<b>Actions from previous meeting minutes: -</b> a. <u>Refurbishment of the toilet facilities:</u> Building work started today 5th of June and is progressing well. Anticipated finish date is approximately the end of August. b. <u>Car Park extension at Marton Rd.</u> Cllr Adams reported the planning permission had been granted. LA will put together a risk assessment and methodology document. c. <u>Open Gardens</u> The event was a huge success, 891 visitors came along and £6585.00 was donated to NGS. The event brought people together. Parking was inconsiderate in places, so another time more signage & cones will be put out to protect residents' drives. d. <u>Anti-Social Behaviour &amp; Dog Fouling</u> BA will raise these issues with the Police officers attending the property marking event on 11 <sup>th</sup> July 2019. The children are invited to create a dog waste poster for over the summer holidays for submission to the Parish Council in September. The winning posters will be displayed around the village to remind people to pick up after their dog. Item to be written for the July Diary.	No Action  LA  No Action  BA	
5.	<b>County &amp; District Councillors' Reports</b> Two full written reports were received from Cllr Stevens & Adams.	No Action	
<b>Requiring a Decision</b>			
6.	<b>Police &amp; Crime</b> A property marking event led by the Police will take place on 10th July 2019 at the Community Centre, JV will attend at the beginning and BA towards the end.	No Action	

	A rural farming crime prevention event is also taking place on 11 <sup>th</sup> July in Stratford.		
7.	<b>Policies &amp; Plans</b> The following two documents were agreed unanimously following a proposal from SS which was seconded by IB. Financial Risk Assessment Publication Scheme	No Action	
8.	<b>Pavilion &amp; Pitch Hire</b> A lease has been agreed for the 2019/20 football season with LIFC.	No Action	
9.	<b>Storage</b> It was agreed that all councillors will be involved in coming up with storage solutions over the summer holidays. The finance committee will consider any expenses associated with this.	All councillors	
10.	<b>Planning Matters</b> There were no applications to be considered. The roots of cedar tree in the Green Man car park are damaging the flood wall therefore SDC has requested it be felled. Interim planning meetings will be the third Wednesday of each month at 5.30pm and first Wednesday of each month at 7pm.	No Action	
11.	<b>Finance</b> The payments for July were agreed unanimously following a proposal from IB and seconded by RJ. The authorisation of the August cheque list was delegated to the clerks. All committees were reminded to get their budget requirements to the Finance Committee by the beginning of August.	No Action	
	<b>Reports for Information</b>		
12.	<b>Committee Reports</b> <ol style="list-style-type: none"> <li>a. Communications: A full written report was received. The idea of individual parish council email addresses will be discussed again.</li> <li>b. Community Centre: Next meeting 24<sup>th</sup> July 2019</li> <li>c. Emergency Planning: Flood pump servicing will be rescheduled. The draft emergency exercise and suggested emergency contact list was seen by all Councillors.</li> <li>d. Neighbourhood Planning Group: SDC are looking at the plans and will give feedback by 12<sup>th</sup> July.</li> <li>e. Open Spaces: Minutes to be confirmed of the most recent meeting.</li> <li>f. HR: No items</li> <li>g. Lighting: BA to meet with new DWH coordinator to discuss the location of the adopted lights in Keepers Meadow.</li> <li>h. Health and Safety: Liz will talk to Stuart regarding lone working.</li> <li>i. HS2- Meeting took place on 19<sup>th</sup> June notes have been circulated. Photographs of the village before, during and after HS2 will be taken. Needs low bridge sign on Hunningham Rd for the bridge at Snowford Hill.</li> <li>j. Housing Developments: 5 social housing units adopted on Keepers Meadow. Cemex have expressed a wish to submit a planning application for more houses near</li> </ol>		

	<p>Keepers Meadow. Cemex will also be submitting a planning application to create a storage facility at the quarry site.</p> <p>k. Neighbourhood Watch Group: No meeting held.</p> <p>l. Pavilion: No meeting.</p>		
12.	<p><b>Correspondence</b></p> <p>Overgrown hedges on public rights of way are being maintained by the volunteers. Email passing on the concerns of the residents will be sent to Bizzy Tots and copied to Warwickshire County Highways.</p>	Clerk	ASAP
13.	<p><b>Meetings &amp; Training Events</b></p> <p>None</p>		
14.	<p><b>Any Other Business</b></p> <p>Councillors asked to share their summer holiday dates with the office.</p>		
15	<p><b>Date of Next and Future Meetings:</b></p> <p>4th September 2019</p> <p>2nd October 2019</p> <p>6th November 2019</p> <p>(4th December 2019)</p> <p>8th January 2020</p>		

Meeting Closed - 9.10pm.