

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 5th June 2019 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (BA) Chairman
Minute Taker	Mrs Elizabeth Bonney (Clerk)
Attendees	Cllr Ian Briggs (IB), Cllr Louis Adam (LA), Cllr Bob Stevens (BS), Linda Clark (LC) Cllr Sally Shillitoe (SS)
Apologies	Cllr Richard Jackson and Cllrs Jon Venn

Public Forum: Aidan Reeve, from the Tinywood Homes. A retrospective planning application is to be made. The Parish Council thanked MR Reeve and will look at the plans in due course.

Phil Lawrence is concerned about the invasion of Canadian geese in the pond. Cllr Atkins will invite Phil to a meeting with the pond wardens and explore the issue further.

Agenda Number	Minutes	Action	Date for Completion
1.	Apologies RJ and JV		
2.	Declarations of Interests There were no declarations of interest.		
3.	Minutes of previous Parish Council Meeting a. The minutes dated 8th May 2019 were signed as a true and accurate account of the meeting.		
4.	Actions from previous meeting minutes: - a. <u>Refurbishment of the toilet facilities:</u> Building work has started today 5th of June. b. <u>Plans to extend the car park at Marton Rd:</u> Cllr Adams reported the planning permission had been granted. c. <u>To consider options for the co-option of members to the Parish Council and review the process:</u> Cllr Atkins after taking advice from SDC advised the P.C that if someone resigns from the council we enter a by-election situation but as we had an election recently and only 7 Cllrs were elected, we can co-opt. SS suggests an article in the diary highlighting the issues that running with a limited amount of Cllrs will bring. The issue of mandatory P.C duties versus non mandatory duties was discussed. d. <u>Road Safety Grant:</u> The P.C felt the form was difficult and over complicated. BA will email to give the crime commissioner feedback.	BA	
5.	County & District Councillors' Reports <u>To receive a WCC report from Cllr Stevens –</u> Cllr Stevens forwarded a report before the meeting which has been attached. Cllrs Stevens highlighted a few issues, regarding the early works of HS2 being close to completion. Cllr Stevens has agreed to the village entrance scheme and will pay the whole lot from his budget. IB will show the plan at the next meeting.	IB	

	To receive a SDC report from Cllr Adam – Cllr Adam also sent a report in advance which is attached. Cllr Adam highlighted the amount of training he is currently doing for his new role. Cllr Adam noted an upcoming meeting with HS2 and WCC regarding the roadworks and disruption and the lack of enforcement. Cllr Adam discussed the differences between S106 and CIL funds.		
Requiring a Decision			
6.	Community Project for Young People To consider ways to engage with the youth of Long Itchington Defer to next time	IB	
7.	Open Gardens Cllr Atkins mentioned a struggle for volunteers, various options were discussed. LC and LA volunteered.	BA	
8.	Planning Matters To agree the responses to any planning applications. Discussion around issues with inconsistency with SDC decisions, communication and issues with timing. The P.C considered the application for the change of use to School House 19/00997/FUL and agreed there was no objection.		
9.	Finance <ul style="list-style-type: none"> a. <u>To ratify the payments for May 2019</u> - SS proposes the accept the cheque list, LC seconds, and it is unanimously agreed by all. b. <u>To receive and discuss budget requirements for each committee or working party</u>: Defer to next meeting. c. <u>To agree the annual governance statements</u>. The Annual Governance statements were read aloud by EB and agreed unanimously. The statements were signed by Cllr Atkins and E Bonney as the RFO. d. <u>To approve the end of year finances for 2018/2019</u> The Accounting Statements were considered and accepted unanimously. BA gave thanks to EB for her excellent work in completing the accounts. EB to collate information and send to Auditor. 	EB	
10.	Antisocial Behaviour - Including dog fouling. BA to write a document and bring to the next meeting and try and meet with the police to discuss issues. LA on training and will report back. Community needs help with reporting. Dog fouling is a big problem now. EB to write to Canal Rivers trust about the canal side bins. Decided to look into poo bag dispensers.	BA LA EB	
Reports for Information			
11.	Committee Reports <ul style="list-style-type: none"> a. Communications: AF has now left the committee, BA and clerks now have editing rights for the website b. Community Centre: Jean Foster has resigned, and minute taking will be shared, the retirement party was successful, and the next meeting of the committee will be the 24th July. c. Emergency Planning: pump is in process of being serviced. 		

	<ul style="list-style-type: none"> d. Neighbourhood Planning Group: SDC are looking at the plans and will give feedback. e. Open Spaces: No meeting f. Planning: see above g. HR: No meeting h. Lighting: BA to meet with new DWH coordinator. New light ordered on Green End i. Health and Safety: No meeting j. HS2- Meeting on 19th June. k. Housing Developments: l. Neighbourhood Watch Group: No meeting m. Pavilion: Football meeting on 11th June. 		
12.	<p>Correspondence DOCUMENTS</p> <p>Ruth Spagnoli is the new representative for David Wilson Homes and BA will meet with her soon.</p> <p>SS is concerned about the current road closure, lack of communication with changing dates and how it is impacting on education as it is so confusing for parents of Academy pupils.</p> <p>David Sherwood, HS2 email: Cllrs also looked at the email and will invite David to the next HS2 meeting.</p>		
13.	<p>Meetings & Training Events</p> <p>Cemex liaison: Monday, June 10th 6pm JV</p> <p>Football Tuesday 11th June. BA, JV, Clerks</p> <p>Community Forum 12th June LC</p>		
14.	<p>Any Other Business</p> <p>Councillors are respectfully reminded that this is an opportunity to raise any items not already listed on the agenda to be discussed at the next meeting.</p> <p>Financial Risk assessment to be added to Agenda next month.</p>	Clerks	
15	<p>Date of Next and Future Meetings:</p> <p>3rd July 2019 (7th August 2019) 4th September 2019 2nd October 2019 6th November 2019 (4th December 2019) 8th January 2020</p>		

Meeting Closed - 8:50pm.