

Minutes

Name of Meeting	Annual General Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 8th May 2019 at 7.30pm in Long Itchington Community Centre
Meeting Chair	Cllr Barbara Atkins (Chairman)
Minute Taker	Mrs Helen Stewart (Clerk)
Attendees	Cllr Ian Briggs (IB), Cllr Richard Jackson (RJ), Cllr Louis Adam (LA), Cllr Jon Venn (JV), Cllr Sally Shillitoe (SS), and Cllr Bob Stevens (BS). Cllr Linda Clark
Apologies	None

Agenda Number	Minutes	Action	Date for Completion
1.	Apologies None Received	No Action	
2.	Election of Chair and Vice-Chair The Parish Council unanimously voted as its Chairman for the next 12 months, Cllr Barbara Atkins after being nominated by IB, seconded by SS. The Parish Council unanimously voted Cllr Jon Venn as it's Vice- Chairman for the next 12 months, after being nominated by BA and seconded by IB.	No Action	
3.	Election of Committees and Working Parties <ul style="list-style-type: none"> a. Community Centre Committee – SS, LC, BA and Clerks b. Open spaces Working Party – RJ, LA, JV, IB and LC c. Planning Committee – SS, JV, IB and LC d. Finance Committee – BA, RJ, IB and EB e. Neighbourhood Plan Steering Group – SS, JV, BA, RJ and Andy Jack f. Emergency Planning Response Team – SS, LC, JV and IB g. Communications Working Party – SS, JV, BA and Victoria Baker h. HR Working Party – SS, JV, BA i. HS2 Working Party – JV, IB, BA and LA and Christopher Purser, Tony Munton, Dan Mitchell and Mark Norton. j. Street Lighting Working Party – LC, LA, JV, IB k. Pavilion Working Party – SS, LA, BA, JV and IB l. Assigned Cllr for Neighbourhood Watch – BA with support from JV m. Assigned Cllr to liaise with Cemex – share between Cllrs. 		
4.	Declarations Declaration of Acceptance forms signed and returned by all Cllrs to Clerk, witnessed and signed by Clerk. Register of interest forms signed by all and returned to Clerk to send to SDC monitoring officer.		

5.	Minutes of the Previous AGM – The minutes dated 2 nd May 2018 were accepted as an accurate account of the meeting.		
6.	Chairman's Report- Cllr Barbara Atkins summarised the past year in her report, the full report is attached. Thanks were received from JV and other councillors for Cllr Atkins leadership over the past year.		

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