

Minutes

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| Name of Meeting | Ordinary Long Itchington Parish Council Meeting |
| Date, Time and Venue | Wednesday 6th November 2019 at 7.30pm in Long Itchington Community Centre |
| Meeting Chair | Cllr Barbara Atkins (BA) Chairman |
| Minute Taker | Mrs Liz Bonney (Clerk) |
| Attendees | Linda Clark (LC) Cllr Richard Jackson (RJ), Cllr Sally Shillitoe (SS) Cllr Ian Briggs (IB), Cllr Jon Venn (JV), Cllr Louis Adam (LA), |
| Apologies | Cllr Adams and Cllr Stevens attended first part of meeting and gave apologies for later part of meeting |

Public Forum: None

| Agenda Number | Minutes | Action | Date for Completion |
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| 1. | Apologies | | |
| 2. | Declarations of Interests There were no declarations of interest. | | |
| 3. | Minutes of previous Parish Council Meeting DOCUMENT a. To amend the minutes of the Ordinary Monthly Meeting held on 11th September 2019. Minutes accepted as correct. b. To sign and approve the minutes of the Ordinary Monthly Meeting held on 2nd October 2019. All agreed | None | |
| 4. | Actions from previous meeting minutes: - a. To receive information from Cllr Adams regarding the New Homes Bonus – Cllr Adams will forward information outside of meeting. b. Update on the new toilet block including signage and cleaning. RJ gives an update, all open now, a few items still to buy. Publicity in diary regarding completion of toilets. c. Update on the storage issues – BA updates on storage meeting. JV and SK to look at differing storage options for pump. d. Update on concerns regarding the bus stop at Spinney Fields – Defer to January. | LA Clerks/ BA | |
| 5. | County & District Councillors' Reports Cllr Stevens summarises his monthly report. General election puts everything on hold. Cllr Stevens is now under purdah rules. HS2 are continuing to move forward with construction work. Cllr Stevens suggests looking to a higher management tier for help with Severn Trent. Cllr Adams, has mentioned SDC were moved to support HS2 but it was a close debate but SDC are still opposing it. Orbit were given permission to rebuild social housing but have put these on the open market. Cllr Adams advises caution with regard to dealings with Orbit. | | |

| Requiring a Decision | | | |
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| 6. | <p>Skate Ramps To agree to undertake the recommended repairs to the skate park: SS proposes, IB seconds PC agree</p> | Clerk | |
| 7. | <p>Flooding To feedback on the progress to resolve flooding and sewage issues effecting the village. BA and JV update PC on the earlier meeting. PC will escalate to the hierarchy of relevant agencies to help with flooding. The issues with Willow Grove provide an opportunity to receive a grant</p> | BA/JV | |
| 8. | <p>Canalside Consultation To consider submitting a response to Canalside Development Plan (WDC) https://warwickdc.oc2.uk/readdoc/88 BA to review the consultation with NHP group and will respond if necessary.</p> | BA/NHP | |
| 9. | <p>Community Centre To discuss the recent requirement to repair the heating: Clerk updates PC on heating and need to upgrade the booking system.</p> | | |
| 10. | <p>Christmas Festivities To confirm the purchase and erection of the village Christmas Tree along with arrangement of the road closures: Rosie Reeves will provide a tree, IB to organise carol singing and putting up tree and lights. BA to organise road closure if necessary. The Parish council agree to take part in the Christmas Tree festival and Clerks will arrange, tree to be in place by Friday 5th December.</p> | IB BA Clerks | |
| 11. | <p>Policies To approve the following policies: a. Training Policy – Agreed to be adopted by P.C</p> | | |
| 12. | <p>Planning To consider a response to following planning applications:- 19/02988/FUL - Stoneythorpe Hall – Conversion of a boiler house into a utility room. Trimming of apple tree etc refer to CP Planning committee to meet at 18th Nov -11am</p> | Planning group | |
| 13. | <p>Grants To consider any requests for grants made to LIPC. The Parish Council agreed to offer grants to the following organisations. - Rainbows £100 - Holy Trinity Church £200 With the opportunity to ask for more if required. Wulfstan Dynamos have offered to donate residual money from the disbanded football team. Clerk to accept donation and offer to divide the money with further information required from the team on how they would like it used.</p> | Clerk Clerk/SS | |
| 14. | <p>Finance DOCUMENTS a. To ratify the payments for November 2019: IB proposes to accept the payment list, JV seconds the proposal and all agree.</p> | Clerk | |

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| | <p>b. To agree that the Clerks have delegated powers to pay all invoices for December (as there will be no public meeting) JV proposes the mention is agreed, SS seconds the proposal and all agree.</p> <p>c. To receive a financial report. RJ gives an overview of report.</p> | | |
| | Reports for Information | | |
| 15. | <p>Committee Reports</p> <p>DOCUMENTS</p> <p>a. Communications: no meeting, Clerks to take over managing the website once control taken back from web developer.</p> <p>b. Community Centre: meeting late November</p> <p>c. Emergency Planning: flood pump has been deployed, it was serviced. Sewerage discussion as mentioned.</p> <p>d. Neighbourhood Planning Group; minutes distributed ahead</p> <p>e. Open Spaces; discussion around Pond supply. Tree Planting on 30th Nov. Resident has approached about the tree warden vacancy.</p> <p>f. HR : to review caretaking and cleaning</p> <p>g. Lighting :</p> <p>h. Health and Safety; arrange a health and safety meeting</p> <p>i. Housing Developments - 18/03783/OUT – decision is still deferred.</p> <p>j. Neighbourhood Watch Group: smart water initiative, seems to have struggled to achieve the required numbers.</p> <p>k. HS2: Useful meeting at Cemex, contact made.</p> | <p>Clerk</p> <p>JV</p> | |
| 16. | <p>Correspondence</p> <p>DOCUMENTS</p> <p>The Clerk to update LIPC on any correspondence / communications received which has not already been discussed under another agenda item (including but not exclusive to):-</p> <p>a. Orbit – Garages on Orchard Way.</p> <p>b. PC Bob Church – Rural Crime Initiative, LI will not achieve supported village status in the near future</p> | | |
| 17. | <p>Meetings & Training Events</p> <p>Brief summary of meetings attended and meetings to be attended, also training opportunities. For information and delegation: BA and HS attended at Stratford District Council roadshow and made various useful contacts.</p> | | |
| 16. | <p>Any Other Business</p> <p>Councillors are respectfully reminded that this is an opportunity to raise any items not already listed on the agenda to be discussed at the next meeting.</p> <p>Youth projects, RJ wants to discuss with a plan.</p> | | |
| 17 | <p>Date of Next and Future Meetings:</p> <p>8th January 2020</p> <p>5th February 2020</p> <p>4th March 2020</p> | | |

9.06 meeting closed.