

AGENDA

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 4th March 2020 at 7.30pm in LI Community Centre
Meeting Chair	Cllr Barbara Atkins (Chairman)
Minute Taker	Mrs Helen Stewart (Clerk)
Summons	Cllr Ian Briggs, Cllr Linda Clark, Cllr Richard Jackson, Cllr Sally Shillitoe, Cllr Louis Adam, Cllr Safi Setchell and Cllr Jon Venn.
Invitees	Cllr Bob Stevens, and the general public.

Notice

Photography, reporting, filming or transmitting the proceedings of the new meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting and filming may take place.

Public Democratic Forum

An opportunity for members of the public in attendance to comment on any business which has been raised in previous meetings or raise issue for future consideration at the discretion of the Chair. Members of the public may not take part in any other part of the Parish Council meeting but are invited to remain as observers.

Agenda Number	Item
1.	Apologies - To receive apologies from those summoned to the meeting.
2.	Declarations of Interests - Councillors to declare any prejudicial and personal interests in any of the items on the agenda in their nature.
3.	Minutes of previous Parish Council Meetings DOCUMENT To sign and approve the minutes of the Ordinary Monthly Meeting held on 5th February 2020.
4.	Actions from previous meeting minutes: - a. Update from the Traffic Task & Finish Group b. Update on any further correspondence with the football team c. To share the final timetable and structure for the APM d. Feedback on the first Police Surgery held at the Community Centre in February
6.	County & District Councillors Reports An opportunity for the Councillors from Warwickshire County Council and Stratford District Council to share information from their jurisdictions.
Requiring a Decision	
7.	Documents and Policies a. To consider and accept the following documents: - • Document Retention and Archive Policy • Scheme of Delegation b. To request that all Committees and Working Groups review its Terms of Reference for adoption at the AGM in May.
8.	Standing Orders To review and accept the amendments to LIPC Standing Orders
9.	VE Day To discuss ways to commemorate the 75th Anniversary of VE Day.
10.	Grants

	To consider any requests for grants made to LIPC.	
11.	Finance To ratify the payments for March 2020	DOCUMENTS
Reports for Information		
12.	Committee Reports a. Communications b. Community Centre c. Emergency Planning – Flood Pump d. Neighbourhood Planning Group e. Open Spaces. f. HR g. Lighting h. Health and Safety i. Housing Developments j. Neighbourhood Watch Group k. Planning l. HS2.	DOCUMENTS
13.	Correspondence The Clerk to update LIPC on any correspondence / communications received which has not already been discussed under another agenda item (including but not exclusive to): - A. Orchard Way Development – Bristol York B. Public Pay Phone Removal - BT	DOCUMENTS
14.	Meetings & Training Events Brief summary of meetings attended and meetings to be attended, also training opportunities. For information and delegation: 27th February 2020 – Severn Trent Funding (RJ & BA) - feedback 10th March 2020 – Clerk’s Training (HS & LB) 25th March 2020 – Community Forum (RJ) 26th March 2020 – Engaging your Youth Community 1st April 2020 – Warwickshire County Council Consultation Day	
15.	Any Other Business Councillors are respectfully reminded that this is an opportunity to raise any items not already listed on the agenda to be discussed at the next meeting.	
16.	Date of Next and Future Meetings: 1st April 2020	

Confidential Items	
Community Recognition Awards	
Legal and HR Matters	