

Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 3 rd June 2020 at 10.30am virtually via zoom video conferencing.
Meeting Chair	Cllr Barbara Atkins (BA) Chairman
Minute Taker	Mrs Helen Stewart (Clerk)
Attendees	Linda Clark (LC) Cllr Richard Jackson (RJ), Cllr Sally Shillitoe (SSa) Cllr Ian Briggs (IB), Cllr Jon Venn (JV) Cllr Safi Setchell (SSe) Cllr Louis Adam (LA) Cllr Nick Solman (NS) Elizabeth Bonney (EB)
Apologies	None

Public Forum:

No items

Agenda Number	Minutes	Action & Date
1.	Apologies None	No Action
2.	Declarations of Interests There were no declarations of interest in any of the items listed on the agenda.	No Action
3.	Minutes of previous Parish Council Meetings The minutes of the Ordinary Monthly Meeting held on, 20 th March, 14 th April 2020 & 6 th May 2020 were agreed by all and signed as a true and account by Cllr Atkins.	No Action
4a.	Finance The payment list for June 2020 was agreed unanimously following a proposal from RJ which was seconded by SS.	No Action
4b.	Finance A financial report was shared by RJ. It was agreed that £200 would be made available to the Clerks to arrange the servicing of the AED machines.	Clerks
4c.	Finance The internal auditors report was received and the Parish Council commended EB for her work in the preparation of the accounts. The accounting statements for 2019-20 will be considered and approved at the July meeting.	EB
5a.	COVID-19 – Legal and Community Information There has been no new changes to the legislation affecting Parish Councils. The Community Volunteers are working well together to deliver medication and food to those who are isolating. There was a discussion regarding the future of the volunteer group once the COVID-19 pandemic has passed. Thoughts centred around the Street Champions. It was agreed that a message of thanks should be shared with the volunteers to mark their achievement during National Volunteers Week. BA to prepare an email.	BA 05/06/2020
5b.	COVID-19 – Legal and Community Information It was agreed that while there is no specific legislation governing youth shelters and skate parks LIPC consider them to be under the umbrella of 'playground equipment' therefore they remain closed. LIPC will continue to tape them off at least once every month and ensure signage is in place. LIPC can only inform the public of the rules – it cannot police the equipment. Nor does it have powers of enforcement. Members of the public who witness antisocial behaviour of any kind on the restricted playground equipment, or anywhere else in the village should report it to the Police via 101.	No Action

	LIPC continue to have a dialogue with LI Football Club, who are not currently using the pavilion but are beginning to host one to one training sessions in line with current government advice.	
6.	<p>District Councillors Update</p> <p>Cllr Adams shared a full written report with the Parish Councillors in advance of the meeting which is attached as an appendix to this document.</p> <p>BA asked for clarity on the opportunity to speak at SDC planning committees – LA confirmed this should be possible. There was a discussion regarding general communication from SDC and WCC during this period of lockdown. LA will feedback comments to SDC.</p>	No Action
7.	<p>Keeper Meadow</p> <p>Residents of Leigh Crescent are concerned that some of the houses are taller than originally planned. LA to try to establish if the ground on the development side has been raised. BA to prepare a mitigation document to assist affected residents with compensation i.e.: improved landscaping, or taller fencing etc. The mitigation document is to be shared with David Wilson Homes along with a request to look at what they can do in terms of mitigation. NS suggested LIPC create a Planning Checklist document that it refers to when considering new planning applications. IB thinks there may be a draft document on the system from 5 years ago.</p>	BA & LA 01/07/2020
8.	<p>HS2</p> <p>Some of the HS2 lorries have been travelling through the village centre and along Stonebridge Lane. LIPC have been in contact with Sara-Louise Lee the HS2 Programme Manager for WCC, and Cllr Crump who responded swiftly. All complaints about HS2 traffic should be directed to HS2enquiries@hs2.org.uk and marked in the subject box with the word 'Complaint' and cc the Parish Council for information.</p>	No Action
9a.	<p>Reports</p> <p>Community Centre</p> <p>A virtual meeting (minutes attached) has taken place of the committee during which it was agreed that the use of the Community Centre should be offered to the school free of charge to assist them with reopening during COVID-19. It is currently being used as the staff room. The headteacher has written to the committee expressing her thanks.</p>	
9b.	<p>Reports</p> <p>Open Spaces</p> <p>A full written report was received (attached as appendix). It was agreed that RJ should access what equipment is required for maintenance then seek approval for funding at the next meeting</p>	
10.	<p>Correspondence</p> <ol style="list-style-type: none"> a. The Scarecrow festival is taking place in August 2020 – donations to the Community Centre and its users. b. Jenny Peters wrote with concerns about the traffic on Stockton Rd. A lengthy discussion ensued. LIPC do not have any jurisdiction over traffic or speeding. It was noted that all traffic violations need to be reported directly by the witness to the Police. BA to share details of Operation Snap which empowers the public to report such incidents. There was also a discussion about writing clearer guidance for residents regarding the reporting structure. c. Dan Mitchell wrote asking if the Parish Council would support the idea of a speed camera on Bascote Rd. d. Dave Cobley is concerned by areas of Long Itchington that have saturated ground and pools of water from heavy rainfall between 	

	September 2019 and March 2020. LIPC to suggest he emails SWT directly. It will also contact SWT.	
11.	Any Other Business Neighbourhood Plan – next agenda Street Champions – next agenda	
12.	Date of Next and Future Meetings: 1 st July 2020 – via zoom.	

Meeting closed at 12.06pm

DRAFT