

## Minutes

<b>Name of Meeting</b>	Extraordinary Long Itchington Parish Council Meeting
<b>Date, Time and Venue</b>	Friday 20 <sup>th</sup> March 2020 at 6.00pm in Long Itchington Community Centre
<b>Meeting Chair</b>	Cllr Barbara Atkins (BA) Chairman
<b>Minute Taker</b>	Mrs Liz Bonney (Clerk) Mrs Helen Stewart (Clerk)
<b>Attendees</b>	Linda Clark (LC) Cllr Richard Jackson (RJ), Cllr Sally Shillitoe (SSa) Cllr Ian Briggs (IB), Cllr Jon Venn (JV) Cllr Safi Setchell, Cllr Nick Solomon (NS)
<b>Apologies</b>	Cllr Louis Adam was in attendance over Zoom video conference

### Public Forum:

Agenda Number	Minutes	Action	Date for Completion
1.	<b>Apologies – As above</b>		
2.	<b>Declarations of Interests</b> There were no declarations of interest in any of the items listed on the agenda.		
3.1	<b>Co-option of Cllr</b> After taking advice from SDC, BA added the motion to the agenda. Mr Nicholas Solomon (NS) has expressed an interest in the current Cllr vacancy. Cllr Briggs proposed the motion of accepting Mr Solomon as the 9th Cllr, Cllr Atkins seconded the motion and it was agreed by all. Cllr Solomon completed his declaration of Acceptance of Office and the register of Interest and this was witnessed by Clerk Helen Stewart.  Cllr Solomon was welcomed to the council and was able to take part in the discussion that followed.		
3.2	<b>COVID – 19</b> To discuss and agree the response and strategy of LIPC during the COVID-19 pandemic. Cllr Atkins took the assembled Cllrs through the draft action plan (see attached document) and listed the key points the PC could help with, they were communicating to the public and listening to the public and working with the various volunteer groups. It was agreed some money could be made available to support a volunteer group if needed. Clerk to confirm S137 rules and amounts. The Cllrs agreed to accept the broad structure of plan and the finer details would be left to the clerks and the communications group. The scheme of delegation (see attached) was discussed and Cllr Shillitoe proposed it was accepted, Cllr Briggs Seconded and all agreed, the scheme will provide much needed continuity during this time.	<b>Clerk</b>	<b>1st May</b>
4.	<b>Date of Next and Future Meetings:</b> At the onset of this meeting it became apparent that the government planned to close all pubs, community centres and meeting places so a formal meeting date could not be set. It was agreed to explore Zoom Video Conferencing for formal meetings.	<b>Clerk</b>	<b>ASAP</b>

Meeting closed at 6.45pm