

No Minutes

Name of Meeting	Ordinary Long Itchington Parish Council Meeting
Date, Time and Venue	Wednesday 2 nd December 2020 at 7.30pm virtually via zoom video conferencing.
Meeting Chair	Cllr Barbara Atkins (BA) Chairman
Minute Taker	Mrs Helen Stewart (Clerk)
Attendees	Linda Clark (LC), Cllr Richard Jackson (RJ), Cllr Sally Shillitoe (SSa), Cllr Jon Venn (JV) Cllr Louis Adam (LA) Cllr Safi Setchell (SSe), Cllr Nick Solman (NS) Elizabeth Bonney (EB)
Apologies	Cllr Andy Crump (AC)

Public Forum: No items

Agenda Number	Minutes	Action & Date
1.	Apologies Cllr Andy Crump (AC)	No Action
2.	Declarations of Interests Cllr Jackson declared an interest in item 8 on the agenda (SM9).	No Action
3.	Minutes of previous Parish Council Meetings The minutes of the Ordinary Monthly Meeting held on, 4 th November 2020 were agreed by all and signed as a true and account by Cllr Atkins.	No Action
4.	Actions from previous months Minutes <ol style="list-style-type: none"> a. It was agreed to increase the clerk's hours to 30 per month (job share continues between HS and EB). b. HR continue to work on a proposal to address the expenses reimbursement scheme and possibly purchase a trailer for the handyman to use. c. Traffic survey will be undertaken in December and January for the whole of the Parish by WCC 	
5	District Councillors Update Cllr Louis Adam:- HS2 – trees marked for felling were marked incorrectly but now resolved. SAP – will formulate a response as District Councillor Leigh Crescent Planning App – LA will speak against it at Planning Committee Sustrains – planning application now live and LA is generally in support of this but is in contact with the Planning Officer regarding some concerns which have been raised. Tier 3 Restrictions – SDC are formally objecting to being putting in Tier 3. Christmas Bin Collections – to provide update. Cllr Andy Crump – written report received.	
6.	COVID-19 – Legal and Community Information Volunteers are still available to help the community. Tier 3 regulations are not entirely clear, but football can continue at Green End and playgrounds can remain open.	No Action
7.	Planning Update Orchard Way bungalow – LIPC will with objection but suggest conditions Sustrains – LI Planning Committee will consider the concerns of the residents when discussing the application (20/02874/FUL) Leigh Crescent – (20/02630/FUL) parking survey from residents and formal survey from professional company. LIPC will request to speak at SDC Planning Committee.	No Action

	The LIPC Planning committee will meet on Monday 7 th December to consider all live applications.	
8.	SM9 Following further correspondence from a resident regarding concerns about footpath SM9. While the Parish Council has no jurisdiction over Rights of Way with the exception of reporting obstructions or concerns to the relevant authority it was agreed that LIPC would write to WCC to raise concerns regarding access to SM9. LIPC will also write to all three landowners involved with SM9 right of way.	Clerks
9.	Village Sign Cllr Briggs has begun to look at the practical and possibilities of creating a village sign. There was a discussion about inviting members of the community to assist with the plans and timber from felled HS2 trees. IB will continue to create a full proposal to bring back to LIPC for approval.	IB
10a.	Consultations Green Shoots WCC – NS & JV will consider possible projects to support LIPC's climate change project.	NS & JV
10b.	Consultations SDC Site Allocations Plan – LIPC will be meeting with Stratford Officers so will agree its response at an EGM in advance of 18 th December	Clerks
10c.	Removal of Ruby's Meadow - LIPC will be meeting with Stratford Officers so will agree its response at an EGM in advance of 18 th December	Clerks
11.	Noticeboards Prices are being collated to replace noticeboards – Sse, EB & RJ	SSe
12a.	Reports Community Centre The replacement windows are on hold as subsidence has been detected within the building so further investigation is underway. All classes have been suspended within Tier 3. There will some safeguarding information coming forward to all Parish Councillors LI Community Centre may be used for vaccination centres or testing venue – LIPC agreed to support any hire costs involved	No Action
12b.	Open Spaces Full written report received Model Village Playground – LIPC agreed that it would support the Scouts with the cutting of the grass.	No Action
12c.	Neighbourhood Plan Feedback on the draft Neighbourhood Plan generally very supportive from residents and environment agency. The NP may need a second consultation to include SAP changes	No Action
12d.	HS2 Correspondence continues with Jonathon Lord and other parties following LIPC's letter.	No Action
13.	Correspondence No items to consider	No Action
14a.	Finance The payments list for December were agreed unanimously following a proposal from LC which was seconded by JV. EB to make the payments.	Clerk
14b.	Finance The financial report was received and accepted.	No Action
15.	Any Other Business None	

16.	Date of Next and Future Meetings: 13 th January 2021 7.30pm – via zoom.	
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Meeting closed at 8.23pm

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