

## **Help keep Long Itchington Community Centre Covid-19 secure: instructions for users**

- 1. You must not enter the Community Centre if you or anyone in your household or bubble has COVID-19 symptoms**
- 2. If you develop COVID-19 symptoms within 7 days of visiting these premises, book a test, and alert the bookings secretary (01926 815216) and the organiser of your activity.**
- 3. Wait outside** the fire exit for the activity organiser to admit you.
- 4. Use the hand sanitiser** provided on entering the premises
- 5. Wear a face covering** at all times in the building, ensuring your nose and mouth are covered. If you are exempt from this for health reasons, please let the activity organiser know
- 6. Avoid touching your face, nose and eyes.** Clean your hands if you do
- 7. “Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the bins provided. Then clean your hands.
- 8. Maintain social distancing** – a minimum of one metre dependent on the activity.
- 9. We do our best to clean hard surfaces and touch points between each hire,** but we provide paper towels and anti-bacterial spray for your activity organiser to use before their event.
- 10. The hall needs to be well ventilated** (windows will be open) so please dress appropriately in colder weather.
- 11. Wash your clothes** and clean any personal exercise equipment e.g. mats when you get home.
- 12. The toilet at the back of the Community Room is the only toilet to be used,** with access to the disabled toilet restricted to disabled users. The Ladies’ and Gents’ toilets are not to be used, UNLESS BY PRIOR ARRANGMENT. (NB If the Community Room Toilet is closed for any reason all users may access the disabled toilet.) Please use your own facilities before arriving at the Community Centre.