

## Minutes

<b>Name of Meeting</b>	Ordinary Long Itchington Parish Council Meeting
<b>Date, Time and Venue</b>	Wednesday 1st 2021 at 7.30pm in Long Itchington Community Centre
<b>Meeting Chair</b>	Cllr Barbara Atkins (BA) Chairman
<b>Minute Taker</b>	Mrs Elizabeth Bonney (Clerk)
<b>Attendees</b>	Cllr Ian Briggs, Cllr Linda Clark, Cllr Sally Shillitoe, Cllr Nick Solman Cllr Safi Setchell, Cllr Jon Venn,
<b>Apologies</b>	Cllr's Jackson, Adams and Solman

**Public Forum:**  
No public present

<b>Agenda Number</b>	<b>Minutes</b>	<b>Action</b>	<b>Date for Completion</b>
1.	<b>Apologies</b> Cllr's Jackson, Adams and Solman		
2.	<b>Declarations of Interests</b> <b>None</b>		
3	<b>Minutes of previous Parish Council Meetings</b> The minutes of the meeting on 14 <sup>th</sup> July 2021 were agreed as a true and accurate account of the meeting. Cllr B Atkins signed the document.		
4.	<b>Actions from the Minutes</b> <ul style="list-style-type: none"> <li>a) To be updated on the registration of the Village Green – Work is progressing, and Cllr Venn and HS will update next month</li> <li>b) To be updated on the ownership of The Chapel – Marion Hartwell is retiring, and we await further details, BA will liaise with Hazel Taylor the new Chapel secretary.</li> <li>c) To be updated on the Pelican Crossing at Stockton Rd. It was due to be installed during the summer holidays, but it wasn't. Cllr Kettle to chase</li> <li>d) To be updated on the works scheduled by Severn Trent Water on Stockton Rd – They were also due to take place in the school holidays but didn't. JV gives an update. Survey didn't happen in time. 2 bad blockages on the main road. Some local emergency issues have been repaired. A meeting to be arranged with STW</li> <li>e) To be updated on the correspondence with WCC regarding parking on at Green End – HS to meet with WCC officer shortly.</li> <li>f) To be updated on the progression of the Pump Track at Green End – JV to draft letter for residents.</li> <li>g) To be updated on the status of access to the unregistered footpath through the garages at Leigh Crescent – BA in discussion with Footpaths</li> </ul>	<p><b>JV/HS</b></p> <p><b>BA</b></p> <p><b>CK</b></p> <p><b>BA/JV/EB</b></p> <p><b>HS</b></p> <p><b>JV</b></p>	

	<p>team from WCC. They will accept more user forms and evidence form Shop Lock Cottage, and The Shop. Councillors discussed safety of garages and agreed to write to developer</p> <p>h) Councillors to feedback their thoughts to colleagues on a tuck shop at Green End or an overall strategy for the area. To be discussed later in agenda.</p> <p>i) To be updated on any correspondence regarding Ruby's Meadow. – JV has reworked the SDC letter using the SHLAA. After some discussion it was agreed to seek legal advice and advice from Neil Pearce on status of Reg. 19</p>	<p><b>Clerks</b></p> <p><b>BA/LA/JV</b></p>	
5.	<p><b>County Councillor's Report</b></p> <p>Introduction from Cllr Kettle. Cllr Kettle advised on the latest news re: A425, HS2, and local covid numbers. Currently there is a huge cost to the County to fulfil its recycling responsibilities.</p>		
6.	<p><b>Queen's Platinum Jubilee Celebrations</b></p> <p>To begin to consider how Long Itchington might wish to celebrate this event including date of June meeting. Carnival will be moved 3<sup>rd</sup> June, PC agreed to offer its support. RJ sent a document regarding the national tree planting scheme. IB thinks it could link to the village sign idea as marking the entrance to village. Agreed to research the national events taking place with a small working group, IB, SSe, RJ to discuss. Approach to be made to KB. Move P.C meeting from 1<sup>st</sup> June 2022.</p>	<p><b>IB, SSe, RJ</b></p>	
7	<p><b>Scheme of Delegations</b></p> <p>To note any decisions taken the Clerks in between meetings under the delegated powers: Items of note are the informal planning meeting and summer payments.</p>		
8.	<p><b>Street Lighting</b></p> <p>To receive a report from the Clerk on street lighting, IB report of damaged lights, clerk to report to E-ON and Clerk updated current situation with cataloguing.</p>	<p><b>Clerk</b></p>	
9.	<p><b>Football Team</b></p> <p>Update following meeting with LIFC – Recent meeting with team. Limited games have been confirmed and winter training will be in Southam. Car Park changes discussed regarding making it bigger. Clerk to chase the builder.</p>	<p><b>Clerk</b></p>	
10.	<p><b>Green End Management Group</b></p> <p>To consider provision of a group with residents, users, and P.C: A discussion followed with a variety of concerns discussed. The P.C resolved to hold a meeting and invite interested and relevant residents and user groups. JV will draft a letter to Green End residents to let them know about the pump track.</p>	<p><b>BA</b></p> <p><b>JV</b></p>	
11.	<p><b>Reports</b></p> <p>To receive reports from the following groups or projects: -</p> <p>a. Open Spaces – Report from RJ, for next meeting. Deed of dedication. Look into a chipper for village use. Pump in garage, doors changing, EB to chase.</p> <p>b. Climate Change – NS to move it forward for next month.</p>	<p><b>RJ</b></p> <p><b>EB</b></p> <p><b>NS</b></p>	

	<ul style="list-style-type: none"> <li>c. HS2 (road safety fund meeting with IB/BA/LA) discussed ways to manage Stonebridge Lane usage with WCC. Questionnaire for residents to explore traffic calming measures. Advertise in diary. Further suggestions include village gates for visual impact.</li> <li>d. Community Centre – Dishwasher to be ordered and interest in joining the CCMC from Jenny Allen.</li> <li>e. Communications - Defer</li> <li>f. Neighbourhood Plan Steering Group – Ask residents again to complete consultation</li> <li>g. Planning Committee – Letter to Mr and Mrs Guest, Clerk to send letter and BA to get further advice.</li> </ul>	<p><b>BA</b></p> <p><b>Clerk</b></p> <p><b>BA/SS</b></p> <p><b>Clerk/BA</b></p>	
12.	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a. To ratify the payments for September 2021 SS proposed the payment list for September be accepted IB seconded this, it was voted through unanimously.</li> <li>b. To receive a financial report – The report was received in advance</li> <li>c. To receive the notification of a successful audit with no notes from auditor – BA thanks Liz for hard work with Audit, Clerk to complete final paperwork and advertise the outcome.</li> </ul>	<p><b>Clerk</b></p>	
13.	<p><b>Correspondence</b></p> <p>To discuss and respond to any correspondence received including but not exclusive to: -</p> <ul style="list-style-type: none"> <li>a. Bulb Planting – WI all agree to allow, BA will contact them</li> <li>b. Green End vegetation – Mr Chislett, not possible for him to buy the land as it is part of the park but we will tidy it up. Clerk to contact him.</li> <li>c. Net Zero Carbon Development Plan Document – Consultation – WDC JV will look at it and respond.</li> </ul>	<p><b>BA</b></p> <p><b>Clerk</b></p> <p><b>JV</b></p>	
14.	<p><b>Any Other Business</b></p> <p>Ward boundary review – To go into the diary JV &amp; IB will draft a response Design of village sign consultation for Agenda next month</p>	<p><b>BA/ Clerks JV/IB</b></p>	
15.	<p><b>Date of Next Meetings:</b> 6th October 2021 – Ordinary Meeting.</p>		

Meeting Closed 9:33pm.